

**TARRANT COUNTY HOSPITAL DISTRICT (TCHD)
d/b/a JPS HEALTH NETWORK
1500 S. Main Street
Fort Worth, TX 76104
3rd Floor OPC Conference Room**

Board of Managers Meeting

Thursday, July 8, 2021

Meeting Minutes

The Tarrant County Hospital District (“District”) Board of Managers met Thursday, July 8, 2021, with the following members present:

Charles Webber, M.D., Board Chair
Dorothy DeBose, Board Vice Chair
Roger Fisher, Board Secretary
Amanda Arizola
Rev. Ralph Emerson
Steve Montgomery – (arrived at 1:22pm)
Trent Petty
Steven Simmons, D.O.
Zim Zimmerman

Board Members Absent: Charlie Powell, Board Immediate Past Chair
D.T. Nguyen

Others Attending: Robert Earley, President, Chief Executive Officer
Karen Duncan, M.D., Senior Executive Vice President, Chief Operating Officer
Sharon Clark, Senior Executive Vice President, Chief Financial Officer
Doug Chung, Vice President, Clinical Ancillary Services
Dina Dent, Vice President, Chief Nursing Officer
Mark Hallman, Vice President, Chief Innovation & Transformation Officer
Cheryl Hurd, M.D., President Medical Staff
David Mendenhall, Vice President, Chief Technology Officer
Daphne Walker, Senior Vice President, Chief Legal Counsel
Lee Ann Franklin, Executive Director, Spiritual Care & Ethics
Christi Nguyen, Executive Director, Med/Surg Services
Suzanne Barnes, Recording Secretary

I. CALL TO ORDER – Dr. Webber called the meeting to order at 1:10pm

II. OPENING PRAYER & PLEDGE – LeeAnn Franklin gave the Invocation

III. CITIZENS WISHING TO ADDRESS THE BOARD

Summary: No citizens addressed the board

IV. PUBLIC HEARING OF THE BOARD OF MANAGERS OF TARRANT COUNTY HOSPITAL DISTRICT TO CONSIDER MODIFICATION TO FISCAL YEAR 2021 PROVIDER PARTICIPATION PROGRAM AND OTHER RELATED MATTERS – R. Earley

- A. PUBLIC HEARING** - Dr. Webber stated as Chairman of the Board of Managers, "I open this public hearing today at 1:15pm, as required by Chapter 298B, Texas Health and Safety Code, to consider only the following three issues:
- A. The amounts of any mandatory payments that the Board of Managers intends to require a provider participant to make for the remainder of Fiscal Year 2021; and
 - B. How the revenue derived from those mandatory payments is to be spent.

Summary: Public Hearing had no citizens to address the board
Dr. Webber closed the Public Hearing at 1:16 pm on July 8, 2021

B. CONSIDER APPROVAL OF RESOLUTION TO MODIFY THE MANDATORY PROVIDER PARTICIPATION PAYMENTS FOR FISCAL YEAR 2021 AND TO DETERMINE HOW THE REVENUE FROM THOSE PAYMENTS IS TO BE SPENT UNDER THE TARRANT COUNTY PROVIDER PARTICIPATION PROGRAM:

Summary: Dr. Webber moved to Item IV. B. Consider a proposed Resolution to modify the mandatory provider participation assessments for the remainder of fiscal year 2021 and how revenue derived from those payments is to be spent under the Tarrant County Local Provider Participation Program. Each of you has been provided a copy of a Resolution prepared by the General Counsel with the recommendation of the President and CEO for your consideration which would be approving on the posted agenda Items IVB.

Action: Mr. Fisher motioned that the Board of Managers of the Tarrant County Hospital District, based on the recommendation of Robert Earley, President and CEO of the Tarrant County Hospital District and with the advice of Daphne Walker, General Counsel, approve the Resolution, seconded by Ms. DeBose, motion passed unanimously.

1. Authorizes the collection of a mandatory payment from each institutional health care provider located In the hospital district;
2. Authorizes the use of funds collected through mandatory payments for the purposes specified in Chapter 298b, Texas Health and Safety Code; and
3. Set amount of the mandatory payments for the remainder of fiscal year ending in 2021 at 6.0% percentage of the net patient revenue of an institutional healthcare provider located in Tarrant County Hospital District's geographic jurisdictional area and as set forth on Exhibit "A".

C. MOTION TO AUTHORIZE THE PRESIDENT AND CEO OF THE TARRANT COUNTY HOSPITAL DISTRICT TO MAKE INTERGOVERNMENTAL TRANSFERS ("IGTS") FROM THE LOCAL PROVIDER PARTICIPATION FUND OF THE TEXAS HEALTH AND HUMAN SERVICES COMMISSION BASED ON THE EXECUTIVE COMMISSIONER, THE TEXAS HEALTH AND HUMAN SERVICES COMMISSION SCHEDULE OF REQUESTED IGTS FOR COMPENSATED CARE PAYMENTS

Summary: Dr. Webber moved to Item IV. C. regarding authorization of the President and CEO to make Intergovernmental Transfers ("IGT's") from the Local Provider Participation Fund.

Action: Mr. Fisher motioned to approve the President and CEO of the Tarrant County Hospital District to make intergovernmental transfers (“IGTS”) from the local provider participation fund of the Texas Health and Human Services Commission based on the Executive Commissioner, the Texas Health and Human Services Commission Schedule of Requested IGTS for Compensated Care Payments, seconded by Ms. DeBose, motion passed unanimously.

V. APPROVAL OF MINUTES

A. Board of Managers – June 10, 2021

Action: Mr. Zimmerman motioned to approve the June 10, 2021 minutes, seconded by Rev. Emerson, motion passed unanimously.

VI. BOARD CHAIR REPORT AND ACTION – C. Webber

- Thanked staff for continuing to care for our patients
- Dr. Webber announced that Mr. Zimmerman will chair the Quality Committee

VII. CEO REPORT – Robert Earley

- Ambassador Development Institute met and had 185 participating ambassadors
- Prescient 2, Commissioner Allen hosted a JPS Bond Update
- JPS Connection Patient Guide
- Vendor Portal

VIII. DEPARTMENT UPDATE

A. Med/Surg. Services – Executive Director Christi Nguyen

Summary: Ms. Nguyen presented the board with an overview regarding Med/Surg. Services

- Medical Surgical Division/Org Chart
- Quality Metrics and Goals
- Medical Surgical Staffing
- Employee Engagement

IX. JPS FOUNDATION REPORT – J. Labbe

Summary: Ms. Labbe presented the board with an overview of the JPS Foundation

- JPS Health Network Foundation Balance Sheet
- Investment Guidelines for Long-Term Investments
 - Investment Recommendation
- CDC COVID-19 Health Disparities Grants
- JPS CDC Grant Portfolio
- JPS Health Equity Plan
- JPS Action Plan
- JPS Transportation Voucher Partnership
- JPS Foundation Capital Support for FY22

X. REPORT FROM MEDICAL EXECUTIVE STAFF COMMITTEE REQUIRING DISCUSSION(S), UPDATE(S), DELIBERATION(S), ACTION(S) AND/OR APPROVAL – C. Hurd

Summary: Dr. Hurd updated the board of the following Oversight functions:

- PSI90 Report
- PSQG minutes
- Patient Experience Report
- Medical Records Committee minutes
- Consent Agenda policies and procedures related to medical staff
- Educational Training date
- Delineation Privilege Project
- Peer and Review Protection Privileging updates Training on July 29th
- Thanked the Board on approving the Bylaws

XI. OTHER MATTERS REQUIRING BOARD DISCUSSION(S), UPDATE(S), DELIBERATION(S), ACTION(S) AND/OR APPROVAL

A. Consider Approval of Policy EC 1800 Personal Electrical Equipment with Cords in Patient Care Areas – D. Mendenhall

Action: Mr. Montgomery motioned to approve the Policy EC 1800, Personal Electrical Equipment with Cords in Patient Care Areas, seconded by Ms. DeBose, motioned passed unanimously.

B. Consider Approval of Policy MM 600 Medication Diversion Prevention – D. Chung

Action: Mr. Petty motioned to approve the Policy MM 600 Medication Diversion Prevention, seconded by Mr. Zimmerman, motion passed unanimously.

C. Consider Approval of Policy NR 400 Reporting to the Nurse Peer Review Committee – D. Dent

Action: Ms. DeBose motioned to approve the Policy NR 400 Reporting to the Nurse Peer Review Committee, seconded by Mr. Petty, motion passed unanimously.

D. Consider Approval of Policy EC 3500 Laser Safety – D. Dent

Action: Ms. DeBose motioned to approve the Policy EC 3500 Laser Safety, seconded by Mr. Zimmerman, motion passed unanimously.

XII. COMMITTEE REPORTS AND ACTION

A. Finance Committee/or Action – S. Montgomery
Thursday, June 24, 2021

Mr. Montgomery updated the board on the following:

- May Financials
- Consent agenda items

B. Governance Committee/or Action – R. Fisher

Thursday, June 24, 2021

Mr. Fisher updated the board on the following:

- Colin Werenka, Senior Vice President/Chief Compliance Officer will start August 2nd
- Consent agenda items

C. Planning Committee/or Action – T. Petty

Thursday, June 3, 2021

- Capital Report
- Protocol on bond/steps

Mr. Petty gave an update to the board on the Bond Executive Committee Meetings:

- Organization of the committee
- Preparation of board related information
 - Prepare board agendas
 - Place all information on the board portal
- Project recommendation protocols

XIII. CONSENT AGENDA: ALL CONSENT AGENDA ITEMS WERE DISCUSSED IN BOARD COMMITTEE MEETINGS AND MAY REQUIRE LITTLE OR NO DELIBERATION BY THE BOARD OF MANAGERS, BUT REQUIRE BOARD APPROVAL.

Action: Mr. Zimmerman motioned to approve the Consent Agenda, seconded by Mr. Montgomery, motion passed unanimously.

- A. Consider Acceptance of May 2021 Unaudited Financial Report – S. Clark
- B. Consider Approval of LDF 1200 Employee Travel and Business Related Expenses – S. Clark
- C. Consider Approval of LDF 6600 Signature Authorization for Expenditures – S. Clark
- D. Consider Approval of LDF 6700 Managing Recalls and Alerts – S. Clark
- E. Consider Approval of Letter of Agreement between American Health Plan of Texas, Inc. and Tarrant County Hospital District d/b/a JPS Health Network (816720) – R. McCrady
- F. Consider Approval of Purchase Agreement between Jubilant DraxImage Radiopharmacies, Inc. and Tarrant County Hospital District d/b/a JPS Health Network (913224) – D. Chung
- G. Consider Approval of Program Letter Agreement between Baylor University Medical Center and Tarrant County Hospital District d/b/a JPS Health Network (921764) – T. Elliott
- H. Consider Approval of Purchase Agreement between Johnson & Johnson Health Care Systems and Tarrant County Hospital District d/b/a JPS Health Network (887883) – D. Dent
- I. Consider Approval of Costs between Medtronic USA, Inc. and Tarrant County Hospital District d/b/a JPS Health Network (919121) - D. Dent
- J. Pursuant to JPS Purchasing Procedure LDF 7201 Section VIII, A.4., consider (1) granting an exemption to competitive bidding for goods and services for which competition is precluded

because of the existence of patents, copyrights, secret processes, or monopolies, or captive replacement parts or components for equipment, or other exemptions under Tex. Local Gov't. Code §254.003; and (2) Approval of Preventative Maintenance Agreement between Cam-Dex Corporation d/b/a Cam-Dex Security Corporation and Tarrant County Hospital District d/b/a JPS Health Network (919838) – A. Lane

- K. Pursuant to JPS Purchasing Procedure LDF 7201 Section VIII, A.4., consider (1) granting an exemption to competitive bidding for goods and services for which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies, or captive replacement parts or components for equipment, or other exemptions under Tex. Local Gov't. Code §254.003; and (2) Approval of Addendum to Extend the Kronos Sales, Software License and Services Agreement Kronos Incorporated and Tarrant County Hospital District d/b/a JPS Health Network (908878) – D. Mendenhall
- L. Consider Approval of COM 8700 Information Blocking Policy – D. Walker
- M. Consider Approval of Policy NPSG 500 Universal Protocol/Timeout/NPSG 501 – Dr. Stephenson
- N. Consider Approval of 800 Handling and moving Policy/NPSG 801 – J. Parker

XIV. REPORT OF LEGAL COUNSEL AND/OR LEGAL MATTERS REQUIRING DISCUSSION(S), UPDATE(S), DELIBERATION(S), ACTION(S) AND/OR APPROVAL – D. Walker

Summary – no report

XV. RECONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE FOR THE FOLLOWING:

The Board took a break at 2:52pm
The Board went into Executive Session at 3:03pm

XVI. RECONVENE IN OPEN SESSION FOR DELIBERATION(S) AND/OR ACTION(S) DEEMED NECESSARY REGARDING ANY MATTER LISTED ON THE CLOSED SESSION AGENDA, PARAGRAPHS XI. A., B., C., D. AND E.

The Board reconvened in Open Session at 3:16pm

- A. Consider Approval of Privileges/Appointments and Reappointments to the Medical Staff as presented – Dr. Hurd

Action: Mr. Montgomery motioned to approve the Privileges/Appointments and reappointments to the Medical Staff as presented, seconded by, Mr. Zimmerman motion passed unanimously.

XV. ADJOURN – There being no further business to discuss, Dr. Webber adjourned the meeting at 3:17pm

Charles E. Webber, MD 12 Aug 2021
Charles Webber, MD – Board Chair Date