

MEMORANDUM

To: Meeting Minutes from November 12, 2020 Board of Managers Meeting

From: Suzanne Barnes

Date: December 10, 2020

Re: Tarrant County Hospital District Board of Managers Virtual Meeting November 12, 2020

In accordance with section 418.016 of the Texas Government Code, Governor Abbott has suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location. In accordance with this suspension, the Tarrant County Board of Managers held a virtual meeting on November 12, 2020. The agenda for this meeting was posted in the following locations:

1. Tarrant County Commissioners Court Web-Site; and
2. Tarrant County Hospital District Web-Site.



KEN PAXTON
ATTORNEY GENERAL OF TEXAS

FOR IMMEDIATE RELEASE

March 16, 2020

www.texasattorneygeneral.gov

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Kayleigh Date:

Communications@oag.texas.gov

**Governor's Office Clears Path for Governmental Bodies to Meet Telephonically or by
Videoconference During Coronavirus Disaster**

AUSTIN - Governor Abbott's office today approved a request by the Office of the Attorney General to temporarily suspend a limited number of open meeting laws in response to the Coronavirus (COVID-19) disaster. This action will allow governmental bodies to conduct meetings by telephone or video conference to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19).

Importantly, however, this action does not suspend requirements that governmental bodies conduct meetings in a transparent and accessible manner. Specifically, governmental bodies are still be required to do the following:

- provide online written notice containing a public toll-free dial-in number or a free-of-charge videoconference link, as well as an electronic copy of any agenda packet, before conducting telephonic or video conference meetings;
- provide the public with access and a means to participate in those meetings, preferably through two-way audio or video connections; and
- provide the public with access to a recording of those meetings.

Please [click here](#) for a complete list of the open meeting provisions that have been temporarily suspended. State agencies and local governmental bodies may contact the Office of the Attorney General with question about the suspension order by telephone at (888) 672-6787 or via email at TOMA@oag.texas.gov. Officials with questions about teleconference and videoconference capabilities offered by the Texas Department of Information Resources should visit dir.texas.gov or call [\(512\) 475-4700](tel:(512)475-4700).

For information on the spread or treatment of Coronavirus (COVID-19), please visit the [Texas Department of State Health Services](#).

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GOVERNOR GREG ABBOTT

For Immediate Distribution | March 16, 2020 | (512) 463-1826

I. GOVERNOR ABBOTT ALLOWS VIRTUAL AND TELEPHONIC OPEN MEETINGS TO MAINTAIN GOVERNMENT TRANSPARENCY

Ensures continued government operation while preserving transparency

AUSTIN - Governor Greg Abbott today acted to maintain government transparency and continued government operations while reducing face-to-face contact for government open meetings. As Texas works to mitigate the spread of COVID-19, the Governor granted the Office of the Attorney General's request for suspension of certain open-meeting statutes. This temporary suspension will allow for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in-person meetings that assemble large groups of people.

"Even as the State of Texas takes precautionary measures to contain the spread of COVID-19, we also have a responsibility to maintain government transparency," said Governor Abbott. "With today's action, Texas is reducing non-essential in-person contact for a limited period, while ensuring that state and local government entities continue to work to fulfill necessary functions and with full transparency for the people of Texas. I urge state and local officials to do their part to mitigate the spread of COVID-19 by avoiding meetings that bring people into large group settings."

In accordance with section 418.016 of the Texas Government Code, Governor Abbott has suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location. This temporary suspension will leave important open-meeting protections in place:

- Members of the public will be entitled to participate and address the governmental body during any telephonic or videoconference meeting.
- To hold a telephonic or videoconference meeting, a governmental body must post a written notice that gives the public a way to participate remotely, such as a toll-free dial-in number, and that includes an electronic copy of any agenda packet that officials will consider at the meeting.
- A governmental body must provide the public with access to a recording of any telephonic or videoconference meeting.

State and local officials who have questions about open-meeting requirements after this suspension should submit them to the Office of the Attorney General via e-mail at TOMA@oag.texas.gov, or by leaving a message at (888) 672-6787. Officials with questions about teleconference and videoconference capabilities offered by the Texas Department of Information Resources should visit dir.texas.gov or call (512) 475-4700. Officials who hold videoconference meetings are encouraged to provide for participation via telephone for

members of the public without videoconferencing capability. If officials are not holding a telephonic or videoconference meeting, all open-meeting requirements apply.

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**TARRANT COUNTY HOSPITAL DISTRICT (TCHD)
d/b/a JPS HEALTH NETWORK**

**EMERGENCY PROCEDURES PURSUANT TO
GOVERNOR GREG ABBOTT'S AND
ATTORNEY GENERAL KEN PAXTON'S
TEMPORARY MEETING SUSPENSION GUIDELINES
THIS MEETING IS AVAILABLE FOR VIEWING VIA
NORMAL JPS HEALTH NETWORK YOUTUBE CHANNEL**

WEBEX-TCHD - Board of Managers Meeting

Thursday, November 12, 2020

Meeting Minutes

The Tarrant County Hospital District ("District") Board of Managers met Thursday, November 12, 2020, via WebEx with the following members present:

Charles Webber, M.D., Board Chair
Dorothy DeBose, Board Vice Chair
Roger Fisher, Board Secretary
Charlie Powell, Board Immediate Past Chair
Amanda Arizola
Rev. Ralph Emerson
D.T. Nguyen
Steve Montgomery
Trent Petty – joined meeting at 2:00pm
Steven Simmons, D.O.
Zim Zimmerman

Board Members Absent:

Others Attending:

Robert Earley, President, Chief Executive Officer
Karen Duncan, M.D., Senior Executive Vice President, Chief Operating Officer
Sharon Clark, Senior Executive Vice President, Chief Financial Officer
Michael Hochberg, M.D., Chief Clinical Officer, President and Chief Medical Officer of Acclaim Physicians
Zelia Baugh, Executive Vice President, Behavioral Health
Robert Browder, Vice President, Government Affairs & Special Projects
Cheryl Hurd, M.D., President Medical Staff
David Mendenhall, Vice President, Chief Technology Officer
Daphne Walker, Senior Vice President, Chief Legal Counsel
Teneisha Kennard, Executive Director Outpatient
Shanan Sims, Executive Director of Nursing
Suzanne Barnes, Recording Secretary

- I. **CALL TO ORDER** – Dr. Webber called to order at 1:01 pm
- II. **OPENING PRAYER & PLEDGE** – LeeAnn Franklin gave the Invocation

III. CITIZENS WISHING TO ADDRESS THE BOARD

Summary: No citizens addressed the board

IV. APPROVAL OF MINUTES

A. Board of Managers – October 8, 2020

Action: Ms. DeBose motioned to approve the October 8, 2020 minutes, seconded by Rev. Emerson, motion passed unanimously.

V. BOARD CHAIR REPORT AND ACTION – C. Webber

- Legal Services
 - Development of dept.
 - Quarterly meetings with board officers
- Acclaim Strategy RFP
- Arcadia Demo
- Thanked staff for continuing to care for our patients

VI. CEO REPORT – Robert Earley

- Thanked all Veterans
- 10 year anniversary of our Trauma Unit
- School base clinics and partnership with Cook Children's
- Turkey Toss
- 2021 Board Calendar
- CEO's weekly meetings

VII. REPORT FROM MEDICAL EXECUTIVE STAFF COMMITTEE REQUIRING DISCUSSION(S), UPDATE(S), DELIBERATION(S), ACTION(S) AND/OR APPROVAL – C. Hurd

- No items that require approval
- Thanked all Veterans
- Congratulations to Level 1 Trauma Services
- Happy to Toss Turkeys this year
- By-Laws Revision
- Updating Privilege Cards

VIII. DEPARTMENT UPDATE

A. Psychiatric – Z. Baugh

Summary: Ms. Baugh introduced Shanan Sims, Executive Director of Nursing and Teneisha Kennard, Executive Director Outpatient. Shanan and Teneisha discussed the following:

- Created a Pandemic Task Force and set up a Command Center
- Visitation Changes
- Social Distancing on units and groups changes
- Implications for Staff
- Behavioral Health COVID Unit
- Implemented tele-court Tarrant County Mental Health Court

- Employee Concern Committee
- Outpatient - Calls managed by Behavioral Health Call Center FY19 compared to FY20
 - Due to COVID our call volume increased 30,000 calls, 20,000 of these calls were outgoing calls to our patients to help prepare them for various changes due to COVID
 - Positive Telehealth visits

IX. COMMITTEE REPORTS AND ACTION

A. Joint Board/Finance/Planning Committee/or Action – S. Montgomery
Thursday, October 22, 2020

1. Financial Summary Report – S. Clark

Summary: Mr. Montgomery gave an update to the board on the Finance Committee

- Reviewed Financials
- Items on Consent Agenda

Mr. Petty gave an update to the board on the Planning Committee

- Facility conditions

B. Governance Committee/or Action – R. Fisher
Thursday, October 22, 2020

Summary: Mr. Fisher gave an update to the board on the Governance Committee

- Polices on the consent agenda
- Audit Client Survey Results

C. Planning Committee/or Action – T. Petty
Thursday, November 5, 2020

Summary: No Action required

D. Quality Committee/or Action – C. Webber
Thursday, November 5, 2020

Summary: Dr. Webber gave an update to the board on the Quality Committee

- 7 polices on consent agenda
- Quality Score update on the PSI 90 Scores
- COVID Management Beyond the Walls on JPS YouTube Channel
- Level 1 Trauma System

X. OTHER MATTERS REQUIRING BOARD DISCUSSION(S), UPDATE(S), DELIBERATION(S), ACTION(S) AND/OR APPROVAL

A. Consider Approval for the reappointment of JR Labbe to represent Tarrant County Hospital District for the TIRZ#3 City of Euless, the current term is set to expire January 1, 2021.
– R. Earley

Action: Mr. Powell motioned to approve the reappointment of JR Labbe to represent Tarrant County Hospital District for the TIRZ#3 City of Euless, seconded by Mr. Petty, motion passed unanimously.

- B. Consider Approval for the appointment of JR Labbe to represent Tarrant County Hospital District for the TIF City of Benbrook. – R. Earley

Action: Mr. Powell motioned to approve the appointment of JR Labbe to represent Tarrant County Hospital District for the TIF City of Benbrook, seconded by Mr. Petty, motion passed unanimously.

- C. Consider Approval of FY21 Contract between Tarrant County, Tarrant County Hospital District d/b/a JPS Health Network and MHMR of Tarrant County for Countywide MHMR Services (877702) – Z. Baugh

Action: Mr. Montgomery motioned to approve the FY21 Contract between Tarrant County, Tarrant County Hospital District d/b/a JPS Health Network and MHMR of Tarrant County for Countywide MHMR Services, seconded by Ms. DeBose, motion passed unanimously

- D. Consider Approval of Interlocal FY21 Agreement between Tarrant County and Tarrant County Hospital District for Funding of Specified County Programs (875297) – Z. Baugh

Action: Mr. Montgomery motioned to pull item D. the Interlocal FY21 Agreement for Funding of Specified County Programs and move to the December meeting. He stated that there are items that need to be reviewed prior to approval, Mr. Powell seconded the motion, motion passed unanimously.

- E. Pursuant to JPS Purchasing Procedure LDF 7201 Section VIII, A.7., consider (1) granting an exemption to competitive bidding for purchase of goods and services for which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies, or captive replacement parts or components for equipment, or other exemptions under Tex. Local Gov't. Code §262.024(a)(7); and (2) approval of the COVID - 19 Master Agreement between Abbott Rapid Dx North America, LLC. and Tarrant County Hospital District d/b/a JPS Health Network (852790) – D. Chung

Action: Mr. Montgomery motioned to approve the exemption to competitive bidding, and approve the COVID – 19 Master Agreement between Abbott Rapid Dx North America, LLC., and Tarrant County Hospital District d/b/a JPS Health Network, Dr. Simmons seconded the motion for both exception to bid and approval of the COVID-19 Master Agreement, motion passed unanimously.

- F. Pursuant to JPS Purchasing Procedure LDF 7201 Section VIII, A.7., consider (1) granting an exemption to competitive bidding for purchase of goods and services for which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies, or captive replacement parts or components for equipment, or other exemptions under Tex. Local Gov't. Code §262.024(a)(7); and (2) approval of the Product Purchase Agreement between Cepheid, Inc. and Tarrant County Hospital District d/b/a JPS Health Network (875202) – D. Chung

Action: Mr. Nguyen motioned to approve the exemption to competitive bidding, and approve of the Product Purchase Agreement between Cepheid, Inc. and Tarrant County Hospital District d/b/a JPS Health Network, d/b/a JPS Health Network, Mr. Petty seconded the motion for both exception to bid and approval of the Product Purchase Agreement, motion passed unanimously.

XI. CONSENT AGENDA: ALL CONSENT AGENDA ITEMS WERE DISCUSSED IN BOARD COMMITTEE MEETINGS AND MAY REQUIRE LITTLE OR NO DELIBERATION BY THE BOARD OF MANAGERS, BUT REQUIRE BOARD APPROVAL.

Action: Mr. Powell motioned to approve the Consent Agenda, seconded by Ms. DeBose, motion passed unanimously.

- A. Consider Acceptance of September 2020 Unaudited Financial Report – S. Clark
- B. Consider Approval of Institution Agreement between Blue Cross and Blue Shield of Texas, a Division of Health Care Service Corporation, a Mutual Legal Reserve Company, an Independent Licensee of the Blue Cross and Blue Shield Association and Tarrant County Hospital District d/b/a JPS Health Network (847500) – R. McCrady
- C. Consider Approval of CSPAN Facility Services Agreement between UT Southwestern Moncrief Cancer Center D/B/A Moncrief Cancer Institute and Tarrant County Hospital District d/b/a JPS Health Network (853380) – J. Parker
- D. Consider Approval of Services Agreement between Hologic, Inc. and Tarrant County Hospital District d/b/a JPS Health Network (689468) – A. Lane
- E. Consider Approval of Addendum to Quotations/Quotations #PR5-C133045 (Version 5, dated July 16, 2020) and #PR10-C115725 (Version 7, dated July 16, 2020)/Contract and Terms of Sale between GE Medical Systems Information Technologies, Inc., a GE Healthcare business and Tarrant County Hospital District d/b/a JPS Health Network (855380) – A. Lane
- F. Pursuant to JPS Purchasing Procedure LDF 7201 Section VIII, A.7., consider (1) granting an exemption to competitive bidding for purchase of goods and services for which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies, or captive replacement parts or components for equipment, or other exemptions under Tex. Local Gov't. Code §262.024(a)(7); and (2) approval of the Purchase Agreement between Translogic Corporation d/b/a Swisslog Healthcare and Tarrant County Hospital District d/b/a JPS Health Network (853505) – Z. Baugh
- G. Pursuant to JPS Purchasing Procedure LDF 7201 Section VIII, A.7., consider (1) granting an exemption to competitive bidding for purchase of goods and services for which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies, or captive replacement parts or components for equipment, or other exemptions under Tex. Local Gov't. Code §262.024(a)(7); and (2) approval of the Amendment to Purchase Agreement (Services Agreement – Medical Equipment) between Translogic Corporation d/b/a Swisslog Healthcare and Tarrant County Hospital District d/b/a JPS Health Network (873110) – Z. Baugh
- H. Consider Approval of Professional Services Agreement Adult and Adolescent Crisis Mental Health Services between MHMR of Tarrant County and Tarrant County Hospital District d/b/a JPS Health Network (853049) – Z. Baugh
- I. Consider Approval of Professional Services Agreement Inpatient Mental Health Services for Involuntary Commitments (FY 21) between MHMR of Tarrant County and Tarrant County Hospital District d/b/a JPS Health Network (874051) – Z. Baugh

- J. Consider Approval of Services Agreement between Symetra Life Insurance Company and Tarrant County Hospital District d/b/a JPS Health Network (851781) – A. duBuclet
- K. Consider Approval of Second Amendment to Employee Pharmacy Benefit Management Services Agreement between MaxorPlus, Ltd. and Tarrant County Hospital District d/b/a JPS Health Network (850580) – A. duBuclet
- L. Consider Approval of Professional Services Agreement between Apoorva Deshpande and Tarrant County Hospital District d/b/a JPS Health Network (875215) – Dr. Tricia Elliott
- M. Consider Approval of Professional Services Agreement between Olla Elbasheer and Tarrant County Hospital District d/b/a JPS Health Network (860286) – Dr. Tricia Elliott
- N. Consider Approval of Second Amendment to Comprehensive Pharmacy Management Services Agreement between Maxor National Pharmacy Services, LLC and Tarrant County Hospital District d/b/a JPS Health Network (852255) – D. Chung
- O. Consider Approval of Customer Order Nos. 1000185764 and 1000187648 between CareFusion Solutions, LLC and Tarrant County Hospital District d/b/a JPS Health Network (852849) – D. Chung
- P. Consider Approval of 1st Amendment to Multi-Year Reagent-Capacity Expansion Agreement between Cepheid and Tarrant County Hospital District d/b/a JPS Health Network (848839) – D. Chung
- Q. Consider Approval of Policy LD 4200 Prevention and Detection of Fraud, Waste and Abuse – R. Skillens
- R. Consider Approval to archive Policy AA 2600 Funds for Clinical Research – T. Elliott
- S. Consider Approval of Policy IC 1 Infection Prevention and Control Program Authority and Approval Statement – G. Stephenson
- T. Consider Approval of Policy PC 100 Assessment and Reassessment Policy – W. Peebles
- U. Consider Approval of Policy PC 300 Fall Prevention Program Policy – W. Peebles
- V. Consider Approval of Policy PC 500 Transfusion Therapy – W. Peebles
- W. Consider Approval of Policy PC 2200 Leaving Against Medical Advice and Patient Elopement – W. Peebles
- X. Consider Approval of Policy RI 2400 Abuse, Neglect and Reporting Cases – W. Peebles

XV. REPORT OF LEGAL COUNSEL AND/OR LEGAL MATTERS REQUIRING DISCUSSION(S), UPDATE(S), DELIBERATION(S), ACTION(S) AND/OR APPROVAL – D. WALKER

- A. Report of Contracts Negotiated on behalf of TCHD that are under \$500,000 for the previous month. – D. Walker

Summary: Ms. Walker reported that TCHD had 40 contracts were under \$500,000. She also

updated the board members on the following:

- Meetings with Board Officers
- In-house legal team/responsibilities
- Recruitment/staffing

Mr. Fisher requested to see the org. chart when all staffing and assigned responsibilities has been completed.

XII. RECONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE FOR THE FOLLOWING:

The Board took a break at 2:21pm

The Board went into Executive Session at 2:24pm

XIII. RECONVENE IN OPEN SESSION FOR DELIBERATION(S) AND/OR ACTION(S) DEEMED NECESSARY REGARDING ANY MATTER LISTED ON THE CLOSED SESSION AGENDA, PARAGRAPHS XI. A., B., C., D. AND E.

The Board reconvened in Open Session at 3:17pm

- A. Consider Approval of Privileges/Appointments and Reappointments to the Medical Staff as presented – Dr. Hurd

Action: Dr. Hurd motioned to approve the Privileges/Appointments and Reappointments to the Medical Staff as presented, seconded by Mr. Powell, motion passed unanimously.

XIV. ADJOURN – 3:17pm

Charles E. Webber, MD 10 Dec 2020

Charles Webber, MD – Board Chair

Date