

# MEMORANDUM

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To: Tarrant County Hospital District Board of Managers

From: Suzanne Barnes

Date: April 8, 2021

Re: Board of Managers Meeting, Minutes from March 11, 2021

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In accordance with section 418.016 of the Texas Government Code, Governor Abbott has suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location. In accordance with this suspension, the Tarrant County Board of Managers held a virtual meeting on March 11, 2021. The agenda for this meeting was posted in the following locations:

1. Tarrant County Commissioners Court Web-Site; and
2. Tarrant County Hospital District Web-Site.



**KEN PAXTON**  
ATTORNEY GENERAL OF TEXAS

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**FOR IMMEDIATE RELEASE**

March 16, 2020

[www.texasattorneygeneral.gov](http://www.texasattorneygeneral.gov)

**PRESS OFFICE: (512) 463-2050**

Kayleigh Date:

[Communications@oag.texas.gov](mailto:Communications@oag.texas.gov)

**Governor's Office Clears Path for Governmental Bodies to Meet Telephonically or by  
Videoconference During Coronavirus Disaster**

AUSTIN - Governor Abbott's office today approved a request by the Office of the Attorney General to temporarily suspend a limited number of open meeting laws in response to the Coronavirus (COVID-19) disaster. This action will allow governmental bodies to conduct meetings by telephone or video conference to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19).

Importantly, however, this action does not suspend requirements that governmental bodies conduct meetings in a transparent and accessible manner. Specifically, governmental bodies are still be required to do the following:

- provide online written notice containing a public toll-free dial-in number or a free-of-charge videoconference link, as well as an electronic copy of any agenda packet, before conducting telephonic or video conference meetings;
- provide the public with access and a means to participate in those meetings, preferably through two-way audio or video connections; and
- provide the public with access to a recording of those meetings.

Please [click here](#) for a complete list of the open meeting provisions that have been temporarily suspended. State agencies and local governmental bodies may contact the Office of the Attorney General with question about the suspension order by telephone at (888) 672-6787 or via email at [TOMA@oag.texas.gov](mailto:TOMA@oag.texas.gov). Officials with questions about teleconference and videoconference capabilities offered by the Texas Department of Information Resources should visit [dir.texas.gov](http://dir.texas.gov) or call [\(512\) 475-4700](tel:(512)475-4700).

For information on the spread or treatment of Coronavirus (COVID-19), please visit the [Texas Department of State Health Services](#).

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## GOVERNOR GREG ABBOTT

**For Immediate Distribution** | March 16, 2020 | (512) 463-1826

### **I. GOVERNOR ABBOTT ALLOWS VIRTUAL AND TELEPHONIC OPEN MEETINGS TO MAINTAIN GOVERNMENT TRANSPARENCY**

*Ensures continued government operation while preserving transparency*

AUSTIN - Governor Greg Abbott today acted to maintain government transparency and continued government operations while reducing face-to-face contact for government open meetings. As Texas works to mitigate the spread of COVID-19, the Governor granted the Office of the Attorney General's request for suspension of certain open-meeting statutes. This temporary suspension will allow for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in-person meetings that assemble large groups of people.

"Even as the State of Texas takes precautionary measures to contain the spread of COVID-19, we also have a responsibility to maintain government transparency," said Governor Abbott. "With today's action, Texas is reducing non-essential in-person contact for a limited period, while ensuring that state and local government entities continue to work to fulfill necessary functions and with full transparency for the people of Texas. I urge state and local officials to do their part to mitigate the spread of COVID-19 by avoiding meetings that bring people into large group settings."

In accordance with section 418.016 of the Texas Government Code, Governor Abbott has suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location. This temporary suspension will leave important open-meeting protections in place:

- Members of the public will be entitled to participate and address the governmental body during any telephonic or videoconference meeting.
- To hold a telephonic or videoconference meeting, a governmental body must post a written notice that gives the public a way to participate remotely, such as a toll-free dial-in number, and that includes an electronic copy of any agenda packet that officials will consider at the meeting.
- A governmental body must provide the public with access to a recording of any telephonic or videoconference meeting.

State and local officials who have questions about open-meeting requirements after this suspension should submit them to the Office of the Attorney General via e-mail at [TOMA@oag.texas.gov](mailto:TOMA@oag.texas.gov), or by leaving a message at (888) 672-6787. Officials with questions about teleconference and videoconference capabilities offered by the Texas Department of Information Resources should visit [dir.texas.gov](http://dir.texas.gov) or call (512) 475-4700. Officials who hold videoconference meetings are encouraged to provide for participation via telephone for

members of the public without videoconferencing capability. If officials are not holding a telephonic or videoconference meeting, all open-meeting requirements apply.

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**TARRANT COUNTY HOSPITAL DISTRICT (TCHD)  
d/b/a JPS HEALTH NETWORK**

**EMERGENCY PROCEDURES PURSUANT TO  
GOVERNOR GREG ABBOTT'S AND  
ATTORNEY GENERAL KEN PAXTON'S  
TEMPORARY MEETING SUSPENSION GUIDELINES  
THIS MEETING IS AVAILABLE FOR VIEWING VIA  
NORMAL JPS HEALTH NETWORK YOUTUBE CHANNEL**

**WEBEX-TCHD - Board of Managers Meeting**

**Thursday, March 11, 2021**

**Meeting Minutes**

The Tarrant County Hospital District ("District") Board of Managers met Thursday, March 11, 2021, via WebEx with the following members present:

Charles Webber, M.D., Board Chair  
Dorothy DeBose, Board Vice Chair  
Roger Fisher, Board Secretary  
Charlie Powell, Board Immediate Past Chair  
Rev. Ralph Emerson  
Amanda Arizola  
D.T. Nguyen  
Steve Montgomery  
Trent Petty – left at 1:32pm  
Steven Simmons, D.O.  
Zim Zimmerman

Board Members Absent:

Others Attending:

Robert Earley, President, Chief Executive Officer  
Karen Duncan, M.D., Senior Executive Vice President, Chief Operating Officer  
Sharon Clark, Senior Executive Vice President, Chief Financial Officer  
Nadia Alawi-Kakomanolis, M.D., Interim Acclaim President  
Diana Brodeur, Vice President, Communications  
Robert Browder, Vice President, Government Affairs & Special Projects  
Jill Farrell, Vice President, Clinical Integration  
Cheryl Hurd, M.D., President Medical Staff  
Adam Lane, Vice President, Chief Facilities Management Officer  
David Mendenhall, Vice President, Chief Technology Officer  
Richard Miller, M.D., Interim Chief Medical Officer  
Daphne Walker, Senior Vice President, Chief Legal Counsel  
Lee Ann Franklin, Executive Director, Spiritual Care & Ethics  
Suzanne Barnes, Recording Secretary

**I. CALL TO ORDER** – Dr. Webber called the meeting to order at 1:00pm

**II. OPENING PRAYER & PLEDGE** – Lee Ann Franklin gave the Invocation

### **III. CITIZENS WISHING TO ADDRESS THE BOARD**

**Summary:** No citizens addressed the board

### **IV. APPROVAL OF MINUTES**

A. Board of Managers – February 11, 2021

**Action:** Mr. Montgomery motioned to approve the February 11, 2021 minutes, seconded by Mr. Powell, motion passed unanimously.

### **V. BOARD CHAIR REPORT AND ACTION – C. Webber**

- Thanked staff for continuing to care for our patients

### **VI. CEO REPORT – Robert Earley**

- Town Hall Meetings
- Executive Senior Rounding
- Doctors Week Celebration
- JPS Recognized Level IV Maternal Care
- DFW Great 100 Nurses
- Board Strategic Retreat
- Inclement Weather Video

### **VII. DEPARTMENT UPDATE**

A. Jill Farrell, Vice President, Clinical Integration

- Overview of role and responsibilities as the Vice President of Clinical Integration

### **VIII. REPORT FROM MEDICAL EXECUTIVE STAFF COMMITTEE REQUIRING DISCUSSION(S), UPDATE(S), DELIBERATION(S), ACTION(S) AND/OR APPROVAL – C. Hurd**

- A. Consider Approval of Addition of Cystoscopy Privileges as Special Non-Core to Urology Advanced Practice Professionals
- B. Consider Approval of Addition of Robotic-Assisted Procedure to Special Form

**Action:** Mr. Fisher motioned to approve the Addition of Cystoscopy Privileges as Special Non-Core to Urology Advanced Practice Professionals and the Addition of Robotic-Assisted Procedure to Special Form, seconded by Mr. Powell motion passed unanimously.

### **IX. COMMITTEE REPORTS AND ACTION**

A. Finance Committee/or Action – S. Montgomery  
Thursday, February 25, 2021

**Mr. Montgomery updated the board on the following:**

- January 2021 Financials
- Consent agenda items

- B. Governance Committee/or Action – R. Fisher  
Thursday, February 25, 2021

**Mr. Fisher updated the board on the following:**

- Consent agenda items
- Internal Audit Charter Policy

- C. TCHDPFC Board Meeting/or Action – C. Webber/R. Browder  
Thursday, February 25, 2021

**Mr. Browder updated the board on the following:**

- Elected officials
- Adopted the Bylaws
- Non-binding application

- D. Planning Committee/or Action – T. Petty  
Thursday, March 4, 2021

**Mr. Petty updated the board on the following:**

- Repairs
- Meadows
- Capital Projects

- E. Quality Committee/or Action – C. Webber  
Thursday, March 4, 2021

**Dr. Webber updated the board on the following:**

- Service Line Presentation

**X. RATIFICATION OF EMERGENT MATTERS APPROVED BY OFFICERS OF THE BOARD OF MANAGERS**

- A. Ratification of approval of contract between McWilliams Collective, LLC and Tarrant County Hospital District d/b/a JPS Health Network, and an exemption from Competitive Bidding for the urgent purchase of gloves to increase the number of days on hand in order to ensure a sufficient level of quantity (903097) – S. Clark

**Action:** Ms. DeBose motioned to approve the ratification of the contract between McWilliams Collective, LLC and Tarrant County Hospital District d/b/a JPS Health Network, seconded by Mr. Zimmerman, motioned passed unanimously.

**XI. CONSENT AGENDA: ALL CONSENT AGENDA ITEMS WERE DISCUSSED IN BOARD COMMITTEE MEETINGS AND MAY REQUIRE LITTLE OR NO DELIBERATION BY THE BOARD OF MANAGERS, BUT REQUIRE BOARD APPROVAL.**

**Action:** Mr. Zimmerman motioned to approve the Consent Agenda, seconded by Mr. Powell motion passed unanimously.



- A. Consider Acceptance of January 2021 Unaudited Financial Report – S. Clark
- B. Consider Approval of Policy 4500 Annual Operating and Capital Expenditure Budgets Policy – S. Clark
- C. Consider Approval of the Medical Education Affiliation Agreement (Ophthalmology) between the University of Texas Southwestern Medical Center and Tarrant County Hospital District d/b/a JPS Health Network (902009) – Dr. Elliott
- D. Consider Approval of the Binding Release Agreement regarding transition of anesthesia services at JPS upon expiration of the Professional Services Agreement (Anesthesiology) between Acclaim Physician Group, Inc. and Sheridan Healthcare of North Texas, P.A. (896312) – D. Prachyl
- E. Consider Approval of Addendum A to Exhibit A of Elevator Maintenance Agreement between SW Elevator, Inc. and Tarrant County Hospital District d/b/a JPS Health Network (898373) – A. Lane
- F. Consider Approval of Professional Services Agreement between ARUP Laboratories, Inc. and Tarrant County Hospital District d/b/a JPS Health Network (879793) - D. Chung
- G. Consider Approval of Purchase Agreement between Stryker Sales, LLC, acting through its Craniomaxillofacial Division and Tarrant County Hospital District d/b/a JPS Health Network (887255) – D. Dent
- H. Consider Approval of Purchase Agreement between CMF Medicon Surgical, Inc. and Tarrant County Hospital District d/b/a JPS Health Network (887160) – D. Dent
- I. Consider Approval of Policy LD 1000 Orientation for the Board of Managers, Senior Management and Leaders of the Organized Medical Staff – R. Skillens
- J. Consider Approval of Policy LD 8000 Compliance with Medicare Two Midnight Rule – R. Skillens
- K. Consider Approval of Policy COM 8600 Compliance Coding – R. Skillens
- L. Consider Approval of Policy LD 9000 Internal Audit Scope and Independence – R. Skillens
- M. Consider Approval of up to \$3.5 million of the previously approved \$10 million infrastructure improvement budget for central plant structural repairs and Mobile Enterprises, Inc. as the contractor for repairs – A. Lane
- N. Consider Approval of Meadows Mental Health Policy Institute as the consultant for the Behavioral Health Program for the Capital Improvement (Bond) Program – A. Lane
- O. Consider Approval of the revised Scope of Services for Broaddus-LeVis as the Program Manager for the Capital Improvement (Bond) Program – A. Lane
- P. Consider Approval of Primera Design Associates, LLC, as the architect for the MRI Master Plan Project – A. Lane
- Q. Consider Approval Policy NPSG 100 Patient Identification - D. Dent

- R. Consider Approval Policy NR 100 Nurse Staffing Plan – D. Dent
- S. Consider Approval Policy AA 2500 Research and Scholarly Activity – T. Elliott
- T. Consider Approval for Archival AA 2200, AA 2400 and AA 2401 – T. Elliott

**XII. REPORT OF LEGAL COUNSEL AND/OR LEGAL MATTERS REQUIRING DISCUSSION(S), UPDATE(S), DELIBERATION(S), ACTION(S) AND/OR APPROVAL – D. Walker**

- A. Report of Contracts Negotiated on behalf of TCHD that are under \$500,000 for the previous month. – D. Walker

**Summary:** Ms. Walker reported that TCHD had 43 contracts that were under \$500,000 in the month of February.

**XIII. RECONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE FOR THE FOLLOWING:**

The Board took a break at 1:48pm  
The Board went into Executive Session at 1:49pm

**XIV. RECONVENE IN OPEN SESSION FOR DELIBERATION(S) AND/OR ACTION(S) DEEMED NECESSARY REGARDING ANY MATTER LISTED ON THE CLOSED SESSION AGENDA, PARAGRAPHS XI. A., B., C., D. AND E.**

The Board reconvened in Open Session at 2:42pm

- A. Consider Approval of Privileges/Appointments and Reappointments to the Medical Staff as presented – Dr. Hurd

**Action:** Dr. Hurd motioned to approve the Privileges/Appointments and reappointments to the Medical Staff as presented, seconded by Dr. Simmons, motion passed unanimously.

**XV. ADJOURN – 2:43pm**

*Charles E. Webber, MD*      *8 April 2021*  
Charles Webber, MD – Board Chair      Date