

# MEMORANDUM

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To: Meeting Minutes from October 8, 2020 Board of Managers Meeting

From: Suzanne Barnes

Date: November 12, 2020

Re: Tarrant County Hospital District Board of Managers Virtual Meeting October 8, 2020

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In accordance with section 418.016 of the Texas Government Code, Governor Abbott has suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location. In accordance with this suspension the Tarrant County Board of Managers held a virtual meeting on October 8, 2020. The agenda for this meeting was posted in the following locations:

1. Tarrant County Commissioners Court Web-Site; and
2. Tarrant County Hospital District Web-Site.



**KEN PAXTON**  
ATTORNEY GENERAL OF TEXAS

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**FOR IMMEDIATE RELEASE**

**PRESS OFFICE: (512) 463-2050**

March 16, 2020

Kayleigh Date:

[www.texasattorneygeneral.gov](http://www.texasattorneygeneral.gov)

[Communications@oag.texas.gov](mailto:Communications@oag.texas.gov)

**Governor's Office Clears Path for Governmental Bodies to Meet Telephonically or by  
Videoconference During Coronavirus Disaster**

AUSTIN - Governor Abbott's office today approved a request by the Office of the Attorney General to temporarily suspend a limited number of open meeting laws in response to the Coronavirus (COVID-19) disaster. This action will allow governmental bodies to conduct meetings by telephone or video conference to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19).

Importantly, however, this action does not suspend requirements that governmental bodies conduct meetings in a transparent and accessible manner. Specifically, governmental bodies are still be required to do the following:

- provide online written notice containing a public toll-free dial-in number or a free-of-charge videoconference link, as well as an electronic copy of any agenda packet, before conducting telephonic or video conference meetings;
- provide the public with access and a means to participate in those meetings, preferably through two-way audio or video connections; and
- provide the public with access to a recording of those meetings.

Please [click here](#) for a complete list of the open meeting provisions that have been temporarily suspended. State agencies and local governmental bodies may contact the Office of the Attorney General with question about the suspension order by telephone at (888) 672-6787 or via email at [TOMA@oag.texas.gov](mailto:TOMA@oag.texas.gov). Officials with questions about teleconference and videoconference capabilities offered by the Texas Department of Information Resources should visit [dir.texas.gov](http://dir.texas.gov) or call [\(512\) 475-4700](tel:(512)475-4700).

For information on the spread or treatment of Coronavirus (COVID-19), please visit the [Texas Department of State Health Services](#).

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## GOVERNOR GREG ABBOTT

**For Immediate Distribution** | March 16, 2020 | (512) 463-1826

### I. **GOVERNOR ABBOTT ALLOWS VIRTUAL AND TELEPHONIC OPEN MEETINGS TO MAINTAIN GOVERNMENT TRANSPARENCY**

*Ensures continued government operation while preserving transparency*

AUSTIN - Governor Greg Abbott today acted to maintain government transparency and continued government operations while reducing face-to-face contact for government open meetings. As Texas works to mitigate the spread of COVID-19, the Governor granted the Office of the Attorney General's request for suspension of certain open-meeting statutes. This temporary suspension will allow for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in-person meetings that assemble large groups of people.

"Even as the State of Texas takes precautionary measures to contain the spread of COVID-19, we also have a responsibility to maintain government transparency," said Governor Abbott. "With today's action, Texas is reducing non-essential in-person contact for a limited period, while ensuring that state and local government entities continue to work to fulfill necessary functions and with full transparency for the people of Texas. I urge state and local officials to do their part to mitigate the spread of COVID-19 by avoiding meetings that bring people into large group settings."

In accordance with section 418.016 of the Texas Government Code, Governor Abbott has suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location. This temporary suspension will leave important open-meeting protections in place:

- Members of the public will be entitled to participate and address the governmental body during any telephonic or videoconference meeting.
- To hold a telephonic or videoconference meeting, a governmental body must post a written notice that gives the public a way to participate remotely, such as a toll-free dial-in number, and that includes an electronic copy of any agenda packet that officials will consider at the meeting.
- A governmental body must provide the public with access to a recording of any telephonic or videoconference meeting.

State and local officials who have questions about open-meeting requirements after this suspension should submit them to the Office of the Attorney General via e-mail at [TOMA@oag.texas.gov](mailto:TOMA@oag.texas.gov), or by leaving a message at (888) 672-6787. Officials with questions about teleconference and videoconference capabilities offered by the Texas Department of Information Resources should visit [dir.texas.gov](http://dir.texas.gov) or call (512) 475-4700. Officials who hold videoconference meetings are encouraged to provide for participation via telephone for

members of the public without videoconferencing capability. If officials are not holding a telephonic or videoconference meeting, all open-meeting requirements apply.

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**TARRANT COUNTY HOSPITAL DISTRICT (TCHD)  
d/b/a JPS HEALTH NETWORK**

**EMERGENCY PROCEDURES PURSUANT TO  
GOVERNOR GREG ABBOTT'S AND  
ATTORNEY GENERAL KEN PAXTON'S  
TEMPORARY MEETING SUSPENSION GUIDELINES  
THIS MEETING IS AVAILABLE FOR VIEWING VIA  
NORMAL JPS HEALTH NETWORK YOUTUBE CHANNEL**

**WEBEX-TCHD - Board of Managers Meeting**

**Thursday, October 8, 2020**

**Meeting Minutes**

The Tarrant County Hospital District ("District") Board of Managers met Thursday, October 8, 2020, via WebEx with the following members present:

Charles Webber, M.D., Board Chair  
Dorothy DeBose, Board Vice Chair  
Roger Fisher, Board Secretary  
Charlie Powell, Board Immediate Past Chair  
Amanda Arizola  
Rev. Ralph Emerson  
D.T. Nguyen  
Steve Montgomery  
Trent Petty – joined meeting at 2:00pm  
Steven Simmons, D.O.  
Zim Zimmerman

Board Members Absent:

Others Attending:

Robert Earley, President, Chief Executive Officer  
Karen Duncan, M.D., Senior Executive Vice President, Chief Operating Officer  
Sharon Clark, Senior Executive Vice President, Chief Financial Officer  
Diana Brodeur, Vice President Communications  
David Mendenhall, Vice President, Chief Technology Officer  
Robert Browder, Vice President, Legal Services  
Cheryl Hurd, M.D., President Medical Staff  
Lauren Poe, Executive Director, Strategy & Business Development  
Daphne Walker, Senior Vice President, Chief Legal Counsel  
Suzanne Barnes, Recording Secretary

- I. CALL TO ORDER** – Dr. Webber called to order at 1:01 pm
- II. OPENING PRAYER & PLEDGE** – Rev. Ralph Emerson gave the Invocation
- III. CITIZENS WISHING TO ADDRESS THE BOARD**

**Summary:** No citizens addressed the board

**IV. PUBLIC HEARING OF THE BOARD OF MANAGERS OF TARRANT COUNTY HOSPITAL DISTRICT TO CONSIDER FISCAL YEAR 2021's PROVIDER PARTICIPATION PROGRAM AND OTHER RELATED MATTERS- R. Earley and N. Adams**

**A. PUBLIC HEARING** - Dr. Webber stated as Chairman of the Board of Managers, I open this public hearing today at 1:07pm, as required by Chapter 298B, Texas Health and Safety Code, to consider only the following three issues:

1. The amounts of any mandatory payments that the Board of Managers intends to require a provider participant to make; and
2. How the revenue derived from those mandatory payments is to be spent.
3. Sets the amount of the mandatory payments for the fiscal year ending in 2021 at a percentage of net patient revenue of an institutional health care provider located in Tarrant County Hospital District Geographic Jurisdictional area.

**Summary:** Public Hearing had no citizens to address the board  
Dr. Webber closed the Public Hearing at 1:08pm on October 8, 2020.

**B. CONSIDER APPROVAL OF RESOLUTION TO SET THE MANDATORY PROVIDER PARTICIPATION PAYMENTS AND TO DETERMINE HOW THE REVENUE FROM THOSE PAYMENTS IS TO BE SPENT UNDER THE TARRANT COUNTY PROVIDER PARTICIPATION PROGRAM:**

**Summary:** Dr. Webber moved to Item IV. B. Consider a proposed Resolution regarding setting the mandatory provider participation payments and how revenue derived from those payments is to be spent under the Tarrant County Local Provider Participation Program. Each of you has been provided a copy of a Resolution prepared by the General Counsel with the recommendation of the President and CEO for your consideration which would be approving on the posted agenda Items IV.

**Action:** Mr. Zimmerman made a motion to approve the Resolution to set the mandatory provider participation payments and to determine how the revenue from those payments is to be spent under the Tarrant County Provider Participation Program, seconded by Mr. Nguyen, motion passed unanimously.

1. Authorizes the Collection of a Mandatory Payment from Each Institutional Health Care Provider Located In the Hospital District;
2. Authorizes the Use of Funds Collected Through Mandatory Payments for the Purposes Specified In Chapter 298b, Texas Health and Safety Code; and
3. Sets the Amount of the Mandatory Payments of the Fiscal Year Ending in 2021 at a 2.66% Percentage of the Net Patient Revenue of an Institutional Healthcare Provider Located in Tarrant County Hospital District's Geographic Jurisdictional Area

**C. AUTHORIZES THE PRESIDENT AND CEO OF THE TARRANT COUNTY HOSPITAL DISTRICT TO MAKE INTERGOVERNMENTAL TRANSFERS ("IGTS") FROM THE LOCAL PROVIDER PARTICIPATION FUND OF THE TEXAS HEALTH AND HUMAN SERVICES COMMISSION BASED ON THE EXECUTIVE COMMISSIONER, THE TEXAS HEALTH AND HUMAN SERVICES COMMISSION SCHEDULE OF REQUESTED IGTS FOR COMPENSATED CARE PAYMENTS**

**Summary:** Dr. Webber moved to Item IV. C. regarding authorization of the President and CEO to make Intergovernmental Transfers (“IGT’s”) from the Local Provider Participation Fund.

**Action:** Mr. Powell motioned to approve the President and CEO of the TCHD to make intergovernmental transfers (“IGTS”) from the local provider participation fund of the Texas Health and Human Services Commission based on the Executive Commissioner, the Texas Health and Human Services Commission Schedule of Requested IGTS for Compensated Care Payments, seconded by Mr. Nguyen, motion passed unanimously.

## **V. APPROVAL OF MINUTES**

### **A. Board of Managers – September 10, 2020**

**Action:** Mr. Zimmerman motioned to approve the September 10, 2020 minutes, seconded by Mr. Montgomery, motion passed unanimously.

## **VI. BOARD CHAIR REPORT AND ACTION – C. Webber**

- Thanked staff for continuing to care for our patients.

## **VII. CEO REPORT – Robert Earley**

- Thank staffed and Board Members
- Introduction of new Executives
  - Adam Lane, Vice President, Chief Facilities Management Officer
  - Dina Dent, Vice President, Chief Nursing Officer
  - Doug Chung, Vice President, Clinical Ancillary Services
  - Daphne Walker, Senior Vice President, Chief Legal Counsel
  - Charles Horne, Vice President, Diversity & Inclusion
  - Alex duBuclet, Senior Vice President, Human Resources & Learning
- Commissioner Court approved the Project Management Team/Broadus

## **VIII. REPORT FROM MEDICAL EXECUTIVE STAFF COMMITTEE REQUIRING DISCUSSION(S), UPDATE(S), DELIBERATION(S), ACTION(S) AND/OR APPROVAL – C. Hurd –**

- No items that require approval
- Updated the board on projects that the Medical Executive Staff are working on
- Thanked board members, executive staff, non-executive staff and Neal Adams and his staff

## **IX. DEPARTMENT UPDATE**

### **A. Communication Department**

**Summary:** Ms. Brodeur discussed the following:

- Internal and external communications
- Executive and Corporate communications
- Public and media relations
- Launching of Podcast
- Revamped Website



- External Communication – Social Media – Developed Tools
- Yes to JPS Website
- COVID Hotline
- Selfie Walls

**X. COMMITTEE REPORTS AND ACTION**

- A. Finance Committee/or Action – S. Montgomery, Chair  
Thursday, September 24, 2020
1. Financial Summary Report – S. Clark

**Summary:** No Action required

- B. Human Resources Committee/or Action – D. DeBose  
Thursday, September 24, 2020

**Summary:** No Action required

- C. Quality Committee/or Action – C. Webber  
Thursday, October 1, 2020

**Summary:** No Action required

**XI. OTHER MATTERS REQUIRING BOARD DISCUSSION(S), UPDATE(S), DELIBERATION(S), ACTION(S) AND/OR APPROVAL**

- A. Strategic Plan Update – R. Earley/Dr. Duncan

**Summary:** Mr. Earley updated the board on how the Strategic Plan is being developed. He stated for the next 6 months the office of Strategic Planning will work on developing a strategic program and infrastructure that will drive the long term range goals and directions that the board sets. Mr. Earley also stated that at the board retreat a blue print of the strategic plan will be presented and will show a daily operations with an overall strategy on running an organization on a daily basis.

- Mr. Earley introduced Lauren Poe, Executive Director, Strategy & Business Development
- Ms. Poe gave a brief introduction to the board

**XII. CONSENT AGENDA: ALL CONSENT AGENDA ITEMS WERE DISCUSSED IN BOARD COMMITTEE MEETINGS AND MAY REQUIRE LITTLE OR NO DELIBERATION BY THE BOARD OF MANAGERS, BUT REQUIRE BOARD APPROVAL.**

**Action:** Ms. DeBose motioned to approve the Consent Agenda, seconded by Mr. Powell, motion passed unanimously.

- A. Consider Acceptance of August 2020 Unaudited Financial Report – S. Clark
- B. Consider Approval of archiving LDF 4000 Funding of IGT's for 1115(a) Waiver Policy and DSH Programs Policy – S. Clark

- C. Consider Approval of Subscription Agreement between Emergency Care Research Institute d/b/a ECRI Institute and Tarrant County Hospital District d/b/a JPS Health Network (833814) – S. Clark
- D. Consider Approval of Amendment to Institutional Services Agreement between Cigna Behavioral Health of Texas and Tarrant County Hospital District d/b/a JPS Health Network (838185) – R. McCrady
- E. Consider Approval of Amendment to Institutional Agreement between Humana Government Business, Inc. d/b/a Humana Military and Tarrant County Hospital District d/b/a JPS Health Network (846321) – R. McCrady
- F. Consider Approval of Addendum to Quotation/Quotation # PR4-C139001 (Version 4, dated August 6, 2020)/Contract and Terms of Sale between Datex-Ohmeda, Inc., a GE Healthcare business and Tarrant County Hospital District d/b/a JPS Health Network (850539) – W. Peebles
- G. Consider Approval of Addendum to Quotation/Quotation # PR12-C138725 (Version 8, dated August 18, 2020)/Contract and Terms of Sale between Datex-Ohmeda, Inc., a GE Healthcare business and Tarrant County Hospital District d/b/a JPS Health Network (850569) – W. Peebles
- H. Consider Approval of Interlocal Agreement between MHMR of Tarrant County and Tarrant County Hospital District d/b/a JPS Health Network (855412) – Z. Baugh
- I. Consider Approval of SAMHSA ED Grant H#79TI83099 between Integrative Emergency Services (IES) and Tarrant County Hospital District (853407) – Dr. Elliott
- J. Consider Approval of HR 5000 Return to Work with Medical Restrictions Policy- A. duBuclet
- K. Consider Approval of HR 4600 Personnel Records Policy- A. duBuclet
- L. Consider Approval of POC 100 Point of Care Laboratory Testing- K. Duncan
- M. Consider Approval of PC 600 Resuscitation Readiness Policy- W. Peebles
- N. Consider Approval of PSY 1000 Legal Rights for Psychiatric Patients- Z. Baugh
- O. Consider Approval of PSY 1100 Transportation Services for Psychiatric Patients Policy- Z. Baugh
- P. Consider Approval of MM 300 Anticoagulant Management Program (AMP) Policy- K. Duncan

**XV. REPORT OF LEGAL COUNSEL AND/OR LEGAL MATTERS REQUIRING DISCUSSION(S), UPDATE(S), DELIBERATION(S), ACTION(S) AND/OR APPROVAL – D. WALKER**

- A. Report of Contracts Negotiated on behalf of TCHD that are under \$500,000 for the previous month. – D. Walker

**Summary:** Ms. Walker reported that TCHD had 52 contracts were under \$500,000.

**XIII. RECONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE FOR THE FOLLOWING:**

The Board took a break at 2:30pm  
The Board went into Executive Session at 2:34pm

**XIV. RECONVENE IN OPEN SESSION FOR DELIBERATION(S) AND/OR ACTION(S) DEEMED NECESSARY REGARDING ANY MATTER LISTED ON THE CLOSED SESSION AGENDA, PARAGRAPHS XI. A., B., C., D. AND E.**

The Board reconvened in Open Session at 2:42pm

A. Consider Approval of Privileges/Appointments and Reappointments to the Medical Staff as presented – Dr. Hurd

**Action:** Mr. Zimmerman motioned to approve the Privileges/Appointments and Reappointments to the Medical Staff as presented, seconded by Dr. Simmons, motion passed unanimously.

**XVI. ADJOURN – 2:42pm**

*Charles E. Webber MD 13 Nov 2020*

Charles Webber, MD – Board Chair

Date