

# MEMORANDUM

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To: Tarrant County Hospital District Finance Committee and Board of Managers

From: LeeAnn Gilly

Date: February 26, 2021

Re: Joint Board of Managers and Finance Committee Meeting, Minutes from February 25, 2021

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In accordance with section 418.016 of the Texas Government Code, Governor Abbott has suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location. In accordance with this suspension the Tarrant County Hospital District Board of Managers and Finance Committee held a virtual meeting on February 25, 2021. The agenda for this meeting was posted in the following locations:

1. Tarrant County Commissioners Court Web Site; and
2. Tarrant County Hospital District Web-Site.



**GOVERNOR GREG ABBOTT**

**For Immediate Distribution** | March 16, 2020 | (512) 463-1826

**Governor Abbott Allows Virtual And Telephonic Open Meetings To Maintain Government Transparency**

*Ensures continued government operation while preserving transparency*

AUSTIN - Governor Greg Abbott today acted to maintain government transparency and continued government operations while reducing face-to-face contact for government open meetings. As Texas works to mitigate the spread of COVID-19, the Governor granted the Office of the Attorney General's request for suspension of certain open-meeting statutes. This temporary suspension will allow for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in-person meetings that assemble large groups of people.

"Even as the State of Texas takes precautionary measures to contain the spread of COVID-19, we also have a responsibility to maintain government transparency," said Governor Abbott. "With today's action, Texas is reducing non-essential in-person contact for a limited period, while ensuring that state and local government entities continue to work to fulfill necessary functions and with full transparency for the people of Texas. I urge state and local officials to do their part to mitigate the spread of COVID-19 by avoiding meetings that bring people into large group settings."

In accordance with section 418.016 of the Texas Government Code, Governor Abbott has suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location. This temporary suspension will leave important open-meeting protections in place:

- Members of the public will be entitled to participate and address the governmental body during any telephonic or videoconference meeting.
- To hold a telephonic or videoconference meeting, a governmental body must post a written notice that gives the public a way to participate remotely, such as a toll-free dial-in number, and that includes an electronic copy of any agenda packet that officials will consider at the meeting.
- A governmental body must provide the public with access to a recording of any telephonic or videoconference meeting.

State and local officials who have questions about open-meeting requirements after this suspension should submit them to the Office of the Attorney General via e-mail at [TOMA@oag.texas.gov](mailto:TOMA@oag.texas.gov), or by leaving a message at (888) 672-6787. Officials with questions about teleconference and videoconference capabilities offered by the Texas Department of Information Resources should visit [dir.texas.gov](http://dir.texas.gov) or call (512) 475-4700. Officials who hold videoconference meetings are encouraged to provide for participation via telephone for members of the public without videoconferencing capability. If officials are not holding a telephonic or videoconference meeting, all open-meeting requirements apply.

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**KEN PAXTON**  
ATTORNEY GENERAL OF TEXAS

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**FOR IMMEDIATE RELEASE**

**PRESS OFFICE: (512) 463-2050**

March 16, 2020

Kayleigh Date:

[www.texasattorneygeneral.gov](http://www.texasattorneygeneral.gov)

[Communications@oag.texas.gov](mailto:Communications@oag.texas.gov)

**Governor's Office Clears Path for Governmental Bodies to Meet Telephonically or  
by  
Videoconference During Coronavirus Disaster**

AUSTIN - Governor Abbott's office today approved a request by the Office of the Attorney General to temporarily suspend a limited number of open meeting laws in response to the Coronavirus (COVID-19) disaster. This action will allow governmental bodies to conduct meetings by telephone or video conference to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19).

Importantly, however, this action does not suspend requirements that governmental bodies conduct meetings in a transparent and accessible manner. Specifically, governmental bodies are still be required to do the following:

- provide online written notice containing a public toll-free dial-in number or a free-of-charge videoconference link, as well as an electronic copy of any agenda packet,

- before conducting telephonic or video conference meetings;
- provide the public with access and a means to participate in those meetings, preferably through two-way audio or video connections; and
- provide the public with access to a recording of those meetings.

Please [click here](#) for a complete list of the open meeting provisions that have been temporarily suspended. State agencies and local governmental bodies may contact the Office of the Attorney General with question about the suspension order by telephone at (888) 672-6787 or via email at [TOMA@oag.texas.gov](mailto:TOMA@oag.texas.gov). Officials with questions about teleconference and videoconference capabilities offered by the Texas Department of Information Resources should visit [dir.texas.gov](http://dir.texas.gov) or call (512) 475-4700.

For information on the spread or treatment of Coronavirus (COVID-19), please visit the [Texas Department of State Health Services](#).

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**TARRANT COUNTY HOSPITAL DISTRICT (TCHD)  
d/b/a JPS HEALTH NETWORK**

**EMERGENCY PROCEDURES PURSUANT TO  
GOVERNOR GREG ABBOTT'S AND  
ATTORNEY GENERAL KEN PAXTON'S  
TEMPORARY MEETING SUSPENSION GUIDELINES  
THIS MEETING IS AVAILABLE FOR VIEWING VIA  
NORMAL JPS HEALTH NETWORK YOUTUBE CHANNEL**

**WEBEX-TCHD MEETING - VIRTUAL JOINT BOARD OF  
MANAGERS AND FINANCE COMMITTEE MEETING**

**10:00 A.M. THURSDAY, FEBRUARY 25, 2021**

**MEETING MINUTES**

The Tarrant County Hospital District ("District") Board of Managers and Finance Committee met at 10:00 a.m. Thursday, February 25, 2021 via WebEx with the following members present and on the 3<sup>rd</sup> Floor, Outpatient Clinic Auditoriums, John Peter Smith Hospital, 1500 South Main Street, Fort Worth, Texas, 76104, with the following Board/Committee members present:

Steve Montgomery, Committee Chair  
Charles Webber, M.D., Board Chair  
Charles Powell, Board Member  
Dorothy DeBose, Board Vice Chair, Board Member  
Amanda Arizola, Board Member  
Zim Zimmerman, Board Member  
D.T. Nguyen, Board Member  
Trent Petty, Committee Chair  
Cheryl Hurd, M.D., Program Director, Behavioral Health  
Daniel Ziegler, M.D.

Members Absent: Rev. Ralph Emerson, Board Member  
Roger Fisher, Board Member

Others Attending: Robert Earley, President, Chief Executive Officer  
Karen Duncan, M.D., Senior Executive Vice President, Chief Operating Officer  
Sharon Clark, Senior Executive Vice President, Chief Financial Officer  
Robert Browder, Vice President, Government Affairs & Special Projects  
Zelia Baugh, Executive Vice President, Correctional and Behavioral Health  
Tricia Elliott, M.D., Senior Vice President, Medical Academic Research Affairs  
Daphne Walker, Senior Vice President, Chief Legal Counsel  
Dianna Prachyl, Senior Vice President, Chief Operating Officer, Acclaim  
Joy Parker, Vice President, Community Health  
Janet Miles, M.D., Lab Administration  
Richard Miller, M.D., Sr. Vice President, Chief Medical Officer, Acclaim  
David Mendenhall, Vice President, Chief Technology Officer  
Doug Chung, Vice President, Ancillary Services

Adam Lane, Vice President, Chief Facilities Management Officer  
Dina Dent, Vice President, Chief Nursing Officer  
Suzanne Barnes, Executive Office Manager  
Lee Ann Gilly, Senior Executive Assistant

I. **CALL TO ORDER** – Steve Montgomery called the meeting to order at 10:01 a.m. Members present represented a quorum to conduct Committee business.

II. **CITIZENS WISHING TO ADDRESS THE BOARD/COMMITTEE**

**Summary:** There were no citizens present wishing to address the Finance Committee.

III. **MINUTES**

A. Approval of January 28, 2021 Finance Committee Minutes

**Action:** Mr. Zimmerman motioned to approve the January 28, 2021 minutes, seconded by Ms. DeBose, motion passed unanimously.

IV. **CFO REPORT** – Ms. Clark communicated to the Committee that the Moody’s Credit Opinion for FY2021 and the Moody’s Press Release have been posted to the board portal.

V. **MATTERS THAT REQUIRE DISCUSSION AND COMMITTEE ACTION – S. Montgomery**

A. Consider Acceptance of January 2021 Unaudited Financial Report

**Summary:** Ms. Clark presented the January 2021 Unaudited Financial Report for the JPS Health Network.

**Action:** Mr. Nguyen motioned to accept and approve the January 2021 Unaudited Financial Report, seconded by Dr. Webber, motion passed unanimously.

B. Consider Approval of Policy 4500 Annual Operating and Capital Expenditure Budgets Policy

**Action:** Ms. DeBose motioned to approve Policy 4500 Annual Operating and Capital Expenditure Budgets Policy as presented, seconded by Mr. Nguyen, motion passed unanimously.

C. Consider Approval of the Medical Education Affiliation Agreement (Ophthalmology) between the University of Texas Southwestern Medical Center and Tarrant County Hospital District d/b/a JPS Health Network (902009)

**Action:** Mr. Powell motioned to approve the Medical Education Affiliation Agreement (Ophthalmology) as presented, seconded by Mr. Petty, motion passed unanimously.

D. Consider Approval of the Binding Release Agreement regarding transition of anesthesia services at JPS upon expiration of the Professional Services Agreement (Anesthesiology) between Acclaim Physician Group, Inc. and Sheridan Healthcare of North Texas, P.A. (896312)

**Action:** Mr. Zimmerman motioned to approve the Binding Release Agreement as presented, seconded by Mr. Nguyen, motion passed unanimously.

E. Consider Approval of the Proposed Interlocal Agreement between Tarrant County and



Tarrant County Hospital District d/b/a JPS Health Network for the purchase and administration of flu vaccines (895858)

**Action:** Chairman Montgomery communicated to the Committee that Item E will be removed from the agenda.

- F. Consider Approval of Addendum A to Exhibit A of Elevator Maintenance Agreement between SW Elevator, Inc. and Tarrant County Hospital District d/b/a JPS Health Network (898373)

**Action:** Mr. Nguyen motioned to approve the Addendum A to Exhibit A of Elevator Maintenance Agreement as presented, seconded by Mr. Zimmerman, motion passed unanimously.

- G. Consider Approval of Professional Services Agreement between ARUP Laboratories, Inc. and Tarrant County Hospital District d/b/a JPS Health Network (879793)

**Action:** Dr. Webber motioned to approve the Professional Services Agreement as presented, seconded by Mr. Petty, motion passed unanimously.

- H. Consider Approval of Purchase Agreement between Stryker Sales, LLC, acting through its Craniomaxillofacial Division and Tarrant County Hospital District d/b/a JPS Health Network (887255)

**Action:** Ms. DeBose motioned to approve the Purchase Agreement as presented, seconded by Mr. Nguyen, motion passed unanimously.

- I. Consider Approval of Purchase Agreement between CMF Medicon Surgical, Inc. and Tarrant County Hospital District d/b/a JPS Health Network (887160)

**Action:** Mr. Powell motioned to approve the Purchase Agreement as presented, seconded by Mr. Zimmerman, motion passed unanimously.

**VI. REPORT OF LEGAL COUNSEL AND/OR LEGAL MATTERS REQUIRING DISCUSSION(S), UPDATE(S), DELIBERATION(S), ACTION(S) AND/OR APPROVAL**

Daphne Walker announced the monthly report listing 40 contracts negotiated under \$500,000. This report has been posted to the board portal.

**VII. RECONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE FOR THE FOLLOWING:**

In addition to the matters posted for deliberation in executive (closed) session, the Board may from time to time during the meeting adjourn and meet in executive session to receive legal advice pursuant to Section 551.071 of the Texas Open Meetings Act regarding any matter included on this agenda.

- A. Deliberation Regarding the Purchase, Exchange, Lease, or Value of Real Property Pursuant to Section 551.072, Texas Open Meetings Act.
- B. Consultation with General Counsel to Receive Legal Advice on Pending/Contemplated Litigation and Other Matters under Subsections 1 and 2, Section 551.071, Texas Open



Meetings Act.

- C. Serve as Medical Peer Review Committee and/or Medical Committee Pursuant to Chapter 160 Texas Occupations Code, Section 161.031 et Seq. Texas Health and Safety Code, and/or Receipt of Report(s) from Medical Staff Executive Committee or other Medical Staff Committees, Texas Occupations Code, Texas Health and Safety Code, and/or Medical Committee(s).
- D. Deliberate Information Relating to a Proposed New Service or Product Lines.
- E. Receive Records, Information and/or Reports from Compliance Officer Pursuant to Section 161.032(b)(2), Texas Health and Safety Code, Texas Open Meetings Act. Deliberation Pursuant to Section 551.074 of the Act Regarding Appointments, Evaluations, Contracts and Compensation of District's Personnel, Vice Presidents and its Other Upper Level Management Staff, Including but not Limited to the Following: President/Chief Executive Officer; Senior Executive Vice President/Chief Operating Officer; Senior Executive Vice President/Chief Financial Officer; Executive Vice President/Acute Care, Chief Nursing Executive; Executive Vice President, Behavior Health; Senior Vice President, Human Resource & Learning; Senior Vice President, Community Affairs & Development; Senior Vice President/Enterprise Risk Management & Chief Compliance Officer; Senior Vice President, Strategy, Chief Patient Experience Officer; Senior Vice President, Revenue Cycle; Vice President, Chief Nursing Officer; Chief Medical Information Officer; Senior Vice President, Medical Academic, and Research Affairs Chief Academic Officer; Vice President, Community Health Administration; Vice President/Chief Quality Officer; Vice President, Finance; Vice President, Legal Services; Vice President Communications; Vice President Diversity & Inclusion; Vice President, Chief Facilities Management Officer; Vice President, Clinical Ancillary Services; Vice President, Chief Technology Officer; Chief Clinical Officer, President and Chief Medical Officer of Acclaim Physicians; Acclaim Senior Vice President/Chief Operating Officer; Chief Audit Executive; Director Compliance; and Legal Counsel.

**VIII. RECONVENE IN OPEN SESSION FOR DELIBERATION(S) AND/OR ACTION(S) DEEMED NECESSARY REGARDING ANY MATTER LISTED ON THE CLOSED SESSION AGENDA, PARAGRAPHS VII. A., B., C., D., AND E.**

**IX. ADJOURN**

There being no further business of the TCHD Joint Board of Managers and Finance Committee, meeting was adjourned at 10:45 a.m.



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Steve Montgomery, Committee Chair

3/26/2021

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Date