

**TARRANT COUNTY HOSPITAL DISTRICT (TCHD)  
d/b/a/ JPS HEALTH NETWORK**

**1500 S. MAIN STREET  
FORT WORTH, TX 76104  
OUTPATIENT BUILDING, 3<sup>rd</sup> FLOOR AUDITORIUMS**

**JOINT BOARD OF MANAGERS AND FINANCE COMMITTEE MEETING  
10:00 A.M. THURSDAY, DECEMBER 7, 2017**

**MEETING MINUTES**

The Tarrant County Hospital District ("District") Board of Managers and Finance Committee met 10:00 a.m. Thursday, December 7, 2017 on the 3<sup>rd</sup> Floor, Outpatient Clinic Auditoriums, John Peter Smith Hospital, 1500 South Main Street, Fort Worth, Texas, 76104, with the following Board/Committee members present:

Steve Montgomery, Committee Chair  
Charles Webber, M.D., Board Vice Chair  
Rev. Ralph Emerson, Immediate Past Board Chair  
Trent Petty, Past Board Chair (Arrived 10:15 a.m.)  
Dorothy DeBose, Member  
Warren Norred, Member  
Daniel Ziegler, M.D., Member

Members Absent: D.T. Nguyen, Board Secretary  
Daniel Casey, M.D., Member  
Scott Kayser, M.D., Member

Others Attending: Robert Earley, President, Chief Executive Officer  
Bill Whitman, Executive Vice President, Chief Operating Officer  
Sharon Clark, Executive Vice President, Chief Financial Officer  
Jeanna Adler, Vice President, Finance  
Frank Rosinia, M.D., Executive Vice President, Chief Quality Officer  
James Johnson, M.D., President, Acclaim Physician Group  
Dianna Prachyl, Senior Vice President, Chief Operating Officer, Acclaim  
Wanda Peebles, Senior Vice President, Chief Nursing Officer  
Melinda Costin, Senior Vice President, Chief Information Officer  
David Mendenhall, Vice President, Chief Technology Officer  
Scott Rule, Vice President, Chief of Staff  
Kathleen Whelan, Vice President, Clinical and Professional Operations  
J.R. Labbe, Vice President, Communications and Community Affairs  
Diana Brodeur, Director, Communications Branding  
Merianne Roth, Vice President, Chief Strategy Officer  
Jaime Pillai, Vice President, Operations Support Service  
Pia Walker, Vice President, Human Resources  
Tricia Elliott, M.D., Vice President, Chief Academic Affairs Officer  
Nydia Gonzalez, Vice President, Diversity and Inclusion, Chief Diversity Officer  
Michelle Green-Ford, Director, Diversity and Inclusion  
Arthur Elgin, Executive Director, Facilities Management and Plant Operations  
Ammie Harris, Executive Director, Contract Administration

Michelle Atkins, Director, Internal Audit  
Neal Adams, General Counsel  
Clarie Cressey, Executive Assistant  
LeeAnn Gilly, Executive Assistant

Guests Attending: Jeni McGarry, Precinct 2 Administrator, Tarrant County Commissioners Court  
Scott McIntyre, Managing Director, FirstSouthwest Asset Management  
Greg Warner, Director, FirstSouthwest Asset Management

**I. CALL TO ORDER**

Steve Montgomery called the December 7, 2017 TCHD Joint Board of Managers and Finance Committee meeting to order at 10:08 a.m. Members present represented a quorum to conduct committee business.

**II. CITIZENS WISHING TO ADDRESS THE BOARD**

There were no citizens present wishing to address the Finance Committee.

**III. MINUTES**

Mr. Montgomery asked the Committee to review minutes from the November 16, 2017 Tarrant County Hospital District Joint Board of Managers and Finance Committee meeting and called for a motion. Charles Webber, M.D., made a motion for approval and the motion was seconded by Dorothy DeBose and carried unanimously.

**V. CFO REPORT**

Sharon Clark communicated to the Board that the TCHD FY17 audit will be presented at the December 14, 2017 Board of Managers meeting.

The November and December 2017 Finance Reports will be presented at the January 25, 2018 Finance Committee Meeting.

Ms. Clark presented a Days Cash On Hand report. The District's Days Cash on Hand 12 month average reflected 226 days. Informational only with no action item.

**VI. MATTERS THAT REQUIRE DISCUSSION AND BOARD ACTION**

**A. JPS Health Network FY17 Year-End Investment Report**

Greg Warner, CTP, Senior Portfolio Manager of FirstSouthwest Asset Management was present to provide the Finance Committee with the FY2017 Economic Review and Investment Strategy Report.

Based on the District's policy, state guidelines and FirstSouthwest's approach, the District's investments continue to be managed conservatively.

FY17 assets totaled \$576 million. Investment funds are held by the District within five funds: operating, emergency operating, indenture agreements, JPS future fund, and malpractice self-insurance accounts.

The weighted average yield on the portfolio rose 36 basis points ending FY17 compared to FY16. Weighted average days to maturity was at 178 days for FY17 compared to 160 days FY16.

Mr. Warner communicated the JPS Health Network's portfolio is well positioned for the current rate environment and the yields should gradually move higher.

JPS Health Network FY17 Year-End Investment Report was informational only with no action item.

**B. Consider Approval of Product Pricing Agreement between Stryker Instruments, a division of Stryker Sales Corporation and Tarrant County Hospital District d/b/a JPS Health Network**

Wanda Peebles presented the Product Pricing Agreement between Stryker Instruments, a division of Stryker Sales Corporation and Tarrant County Hospital District d/b/a JPS Health Network to the Committee for consideration. Approval of this Agreement will provide Neptune suction devices used in the operating room.

There being no further questions or discussion, Mr. Montgomery called for a motion to approve the Product Pricing Agreement between Stryker Instruments, a division of Stryker Sales Corporation and Tarrant County Hospital District d/b/a JPS Health Network. Dr. Webber made a motion for approval and the motion was seconded by Ralph Emerson, as presented and carried unanimously.

**C. Consider Approval of Product Pricing Agreement between Stryker Instruments, a division of Stryker Sales Corporation and Tarrant County Hospital District d/b/a JPS Health Network**

Ms. Peebles presented the Product Pricing Agreement between Stryker Instruments, a division of Stryker Sales Corporation and Tarrant County Hospital District d/b/a JPS Health Network to the Committee for consideration. Approval of this Agreement will provide surgical hoods and related disposable components for orthopedic procedures.

There being no further questions or discussion, Mr. Montgomery called for a motion to approve the Product Pricing Agreement between Stryker Instruments, a division of Stryker Sales Corporation and Tarrant County Hospital District d/b/a JPS Health Network. Ms. DeBose made a motion for approval and the motion was seconded by Charles Powell, as presented and carried unanimously.

**D. Consider Approval of Professional Services Agreement between Neurodiagnostic TEX, LLC and Tarrant County Hospital District d/b/a JPS Health Network**

Ms. Peebles presented the Professional Services Agreement between Neurodiagnostic TEX, LLC and Tarrant County Hospital District d/b/a JPS Health Network to the Committee for consideration. Approval of this Agreement will continue to provide contracted services for Neurosurgeons, Orthopedic spine surgeons and ENT surgeons.

There being no further questions or discussion, Mr. Montgomery called for a motion to approve the Professional Services Agreement between Neurodiagnostic TEX, LLC and Tarrant County Hospital District d/b/a JPS Health Network. Ms. DeBose made a motion for approval and the motion was seconded by Ralph Emerson, as presented and carried unanimously.

E. Consider Approval of Healthcare Staffing Agreement between AMN Healthcare, Inc. and Tarrant County Hospital District d/b/a JPS Health Network

Pia Walker presented the Healthcare Staffing Agreement between AMN Healthcare, Inc. and Tarrant County Hospital District d/b/a JPS Health Network to the Committee for consideration. Approval of this Agreement will provide recruitment of qualified healthcare professionals for the District.

There being no further questions or discussion, Mr. Montgomery called for a motion to approve the Healthcare Staffing Agreement between AMN Healthcare, Inc. and Tarrant County Hospital District d/b/a JPS Health Network. Ms. DeBose made a motion for approval and the motion was seconded by Mr. Powell, as presented and carried unanimously.

F. Consider Approval of Healthcare Staffing Agreement between Alliant Staffing, LCC and Tarrant County Hospital District d/b/a JPS Health Network

Ms. Walker presented the Healthcare Staffing Agreement between Alliant Staffing, LCC and Tarrant County Hospital District d/b/a JPS Health Network to the Committee for consideration. Approval of this Agreement will provide recruitment of qualified healthcare professionals for the District.

There being no further questions or discussion, Mr. Montgomery called for a motion to approve the Healthcare Staffing Agreement between Alliant Staffing, LCC and Tarrant County Hospital District d/b/a JPS Health Network. Trent Petty made a motion for approval and the motion was seconded by Ms. DeBose, as presented and carried unanimously.

G. Consider Approval of Healthcare Staffing Agreement between General Healthcare Resources, LLC and Tarrant County Hospital District d/b/a JPS Health Network

Ms. Walker presented the Healthcare Staffing Agreement between General Healthcare Resources, LLC and Tarrant County Hospital District d/b/a JPS Health Network to the Committee for consideration. Approval of this Agreement will provide recruitment of qualified healthcare professionals for the District.

There being no further questions or discussion, Mr. Montgomery called for a motion to approve the Healthcare Staffing Agreement between General Healthcare Resources, LLC and Tarrant County Hospital District d/b/a JPS Health Network. Mr. Powell made a motion for approval and the motion was seconded by Ms. DeBose, as presented and carried unanimously.

H. Consider Approval of Purchase Agreement between Netsync Network Solutions and Tarrant County Hospital District d/b/a JPS Health Network

David Mendenhall presented the Purchase Agreement between Netsync Network Solutions and Tarrant County Hospital District d/b/a JPS Health Network to the Committee for consideration. Approval of this Agreement will provide a renewal of SMARTnet maintenance for all Cisco equipment.

There being no further questions or discussion, Mr. Montgomery called for a motion to approve the Purchase Agreement between Netsync Network Solutions and Tarrant County Hospital District d/b/a JPS Health Network. Rev. Emerson made a motion for approval and the motion was seconded by Ms. DeBose, as presented and carried unanimously.

I. Consider Approval of First Amendment to the Informatics Services Agreement between Philips Healthcare Informatics, Inc. and Tarrant County Hospital District d/b/a JPS Health Network

Kathleen Whelan presented the First Amendment to the Informatics Services Agreement between Philips Healthcare Informatics, Inc. and Tarrant County Hospital District d/b/a JPS Health Network to the Committee for consideration. Approval of this Agreement will provide picture archiving and communications system image storage services.

There being no further questions or discussion, Mr. Montgomery called for a motion to approve the First Amendment to the Informatics Services Agreement between Philips Healthcare Informatics, Inc. and Tarrant County Hospital District d/b/a JPS Health Network. Rev. Emerson made a motion for approval and the motion was seconded by Dr. Webber, as presented and carried unanimously.

J. Pursuant to JPS Purchasing Procedure LD 7205 Section VIII(c) regarding an exception to competitive bidding for goods and/or services necessary because of unforeseen damage to JPS property, consider approval of exemption of purchase from competitive bidding and consider approval of the Agreement between Quantum Mechanical Services, Inc. and Tarrant County Hospital District d/b/a JPS Health Network related to emergency repairs of Tarrant County Hospital District property

Jamie Pillai presented Pursuant to JPS Purchasing Procedure LD 7205 Section VIII(c) regarding an exception to competitive bidding for goods and/or services necessary because of unforeseen damage to JPS property, consider approval of exemption of purchase from competitive bidding and consider approval of the Agreement between Quantum Mechanical Services, Inc. and Tarrant County Hospital District d/b/a JPS Health Network related to emergency repairs of Tarrant County Hospital District property to the Committee for consideration. Approval of this Agreement provided initial emergency repairs to the grease waste sewer line and drains in the kitchen area.

There being no further questions or discussion, Mr. Montgomery called for a motion to approve Pursuant to JPS Purchasing Procedure LD 7205 Section VIII(c) regarding an exception to competitive bidding for goods and/or services necessary because of unforeseen damage to JPS property, consider approval of exemption of purchase from competitive bidding and consider approval of the Agreement between Quantum Mechanical Services, Inc. and Tarrant County Hospital District d/b/a JPS Health Network related to emergency repairs of Tarrant

County Hospital District property. Mr. Powell made a motion for approval and the motion was seconded by Reverend Emerson as presented and carried unanimously.

**VII. REPORT OF GENERAL LEGAL COUNSEL AND/OR LEGAL MATTERS REQUIRING DISCUSSION(S), UPDATE(S), DELIBERATION(S), ACTION(S) AND/OR APPROVAL**

Neal Adams announced there were 28 contracts under \$200,000 posted to the board portal.

**VIII. RECONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE FOR THE FOLLOWING:**

There were no items for executive session

**IX. RECONVENE IN OPEN SESSION FOR DELIBERATION(S) AND/OR ACTION(S) DEEMED NECESSARY REGARDING ANY MATTER LISTED ON THE CLOSED SESSION AGENDA.**

**X. ADJOURN**

There being no further business of the TCHD Joint Board of Managers and Finance Committee meeting was adjourned at 11:10 a.m.



Steve Montgomery, Finance Committee Chairman

11/25/18

Date