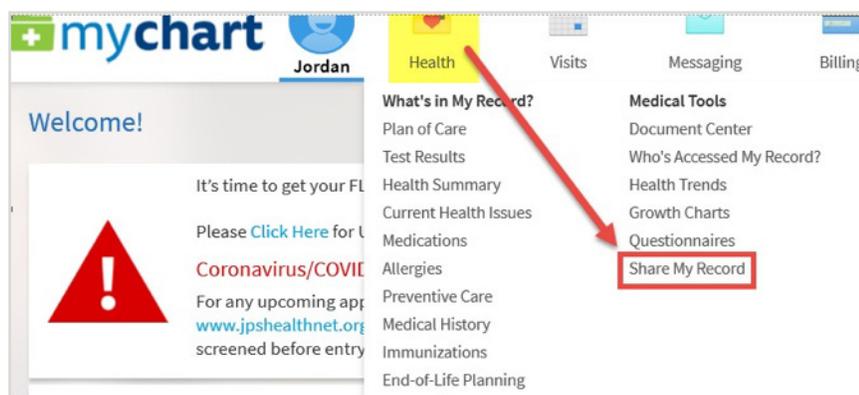


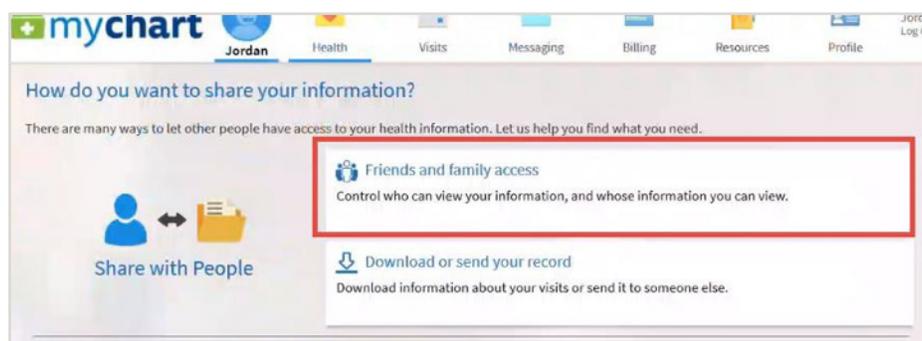
Patients can grant proxy access to or revoke access from someone in their MyChart account by using **Share My Record**.

## Granting Access

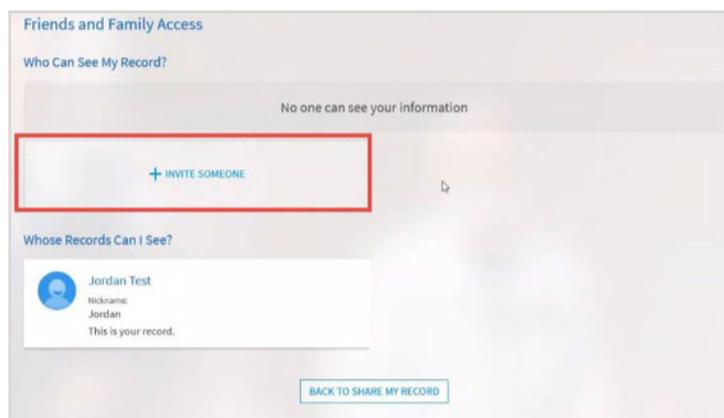
1. Log into your MyChart account.
2. Click on the **Health icon** and then navigate to **Share My Record**.



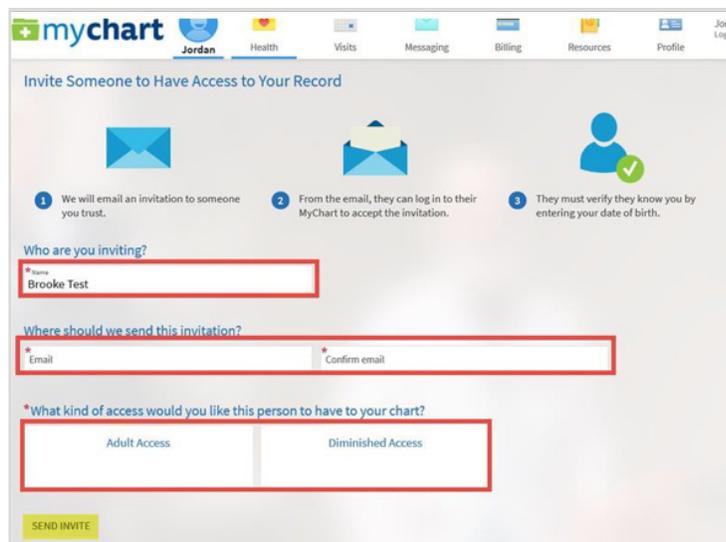
3. In the **Share with People** section, click on **Friends and family access**.



4. You can view anyone who has access to your MyChart account. Click on **Invite Someone** to invite another person to view your MyChart.

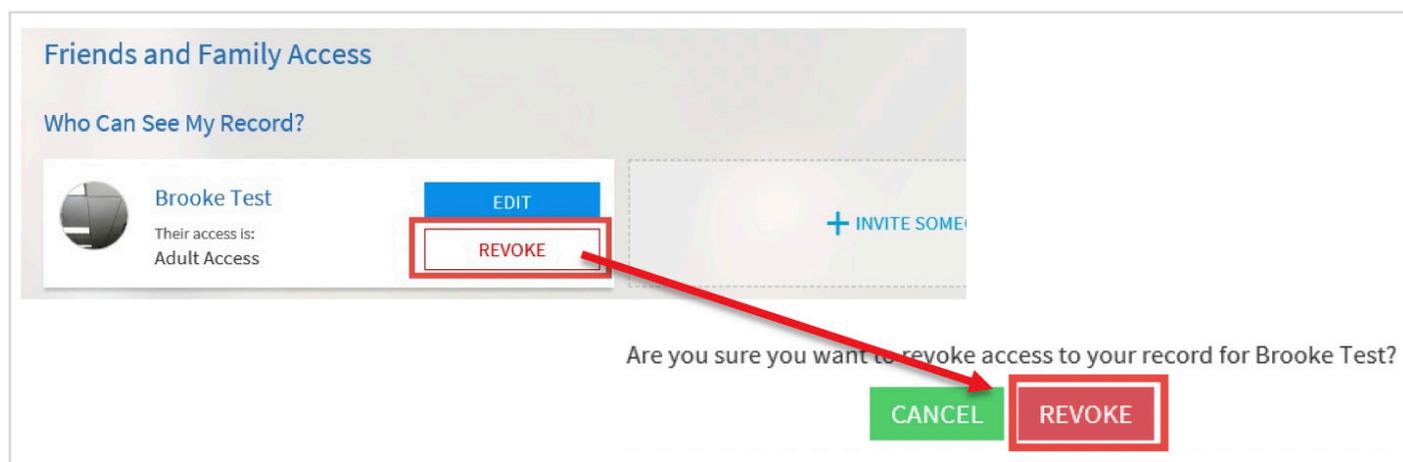


5. Complete the required information.
  - **Who are you inviting?** Type in the name of the person.
  - **Where should we send this invitation?** Type in their email address.
  - **What kind of access would you like this person to have?** Select **Adult Access** or **Diminished Access**.
  - Once all of the information is entered, click the **Send Invite** button.



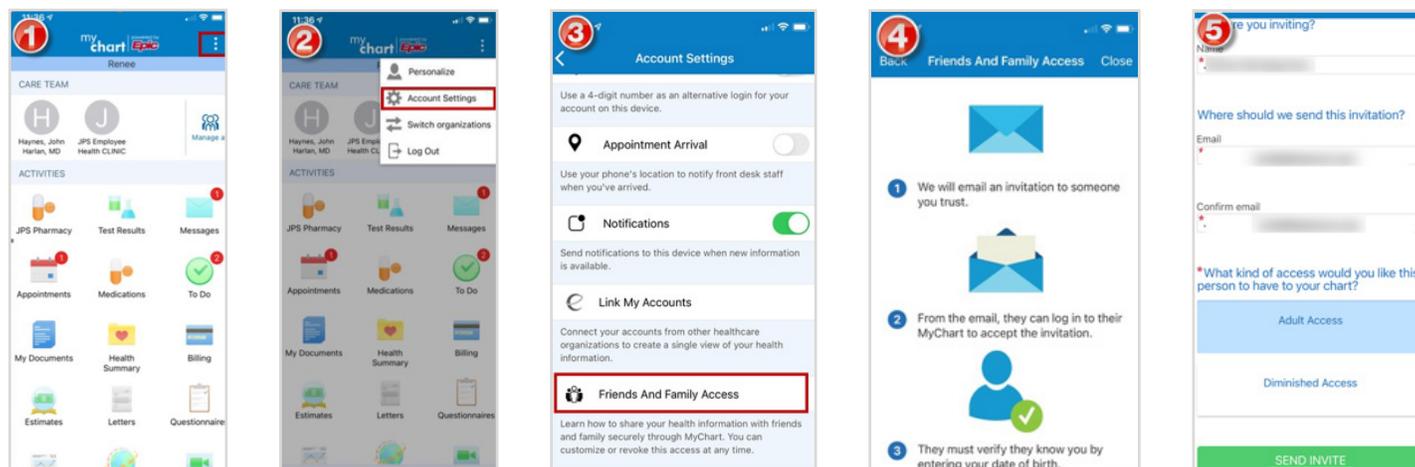
## Revoking Access

1. You can revoke access in the same place you can grant access. Click on the **Health icon** and **Share My Record**.
2. Locate the person that you wish to remove from your MyChart. Click the **Revoke** button.
3. When asked to confirm, click **Revoke** again for the access to be removed.



Functions completed on a desktop can also be completed on the MyChart mobile app.

## Granting Access



## Revoking Access

