

TARRANT COUNTY HOSPITAL DISTRICT d/b/a JPS HEALTH NETWORK

<p>REQUEST FOR PROPOSAL #22-0527 FIRE ALARM SYSTEM INSTALLATION – PATIENT CARE PAVILION</p>
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The Tarrant County Hospital District d/b/a JPS Health Network (the “District”) is seeking proposals for the provision of Fire Alarm System (FAS) Installation for the Patient Care Pavilion (PCP).

The District will reject any proposal that fails to comply in all respects with the instructions set forth herein for responding to this Solicitation. **NO EXCEPTIONS WILL BE MADE**, even if you are a current or prior vendor for the District. The contract awarded, if any, under and pursuant to this Solicitation shall supersede any previous contract, bid, or GPO agreement for the products or services described herein.

Release Date: 06-01-2022

Response Deadline: 08-01-2022, 2:00 p.m. CST

I. OVERVIEW

A. INTRODUCTION AND OVERVIEW

The District desires to award a contract or contracts based upon vendor proposals (“Solicitation Response(s)”) to this Solicitation (“Solicitation”). The District is soliciting vendor proposals from vendors capable of supplying the District with **Fire Alarm System Installation for the Patient Care Pavilion** (the “Project”) as set forth and specified herein (See **Section II below, Business Requirements**, attached hereto and incorporated herein for all purposes). All Solicitation Responses must be delivered to the District by the date and time, and in the manner specified in **Section I.B** hereof to be considered an Solicitation Response by the District. It is the sole responsibility of the vendor submitting a Solicitation Response (“Respondent”) to ensure that its Solicitation Response is delivered to the proper location on time and in the manner set forth herein.

A Solicitation Response does not commit the District to accept such Solicitation Response or to award a contract based on any Solicitation Response (“Contract Award”) merely because a Solicitation Response may propose the lowest price for the Project. The District expressly reserves the right to base any Contract Award hereunder upon its evaluation of all relevant factors regarding the vendor, including, but not limited to, Product/Service pricing and terms, management experience and expertise, industry reputation and profile, performance history, support services, location and accessibility, and any other information relevant to its evaluation. This Solicitation is not an order and does not commit the District to pay for any costs incurred by the prospective vendor in the preparation or submission of the Solicitation or in the procurement of the Product/Service. Product/Service quantity estimates used herein may or may not reflect actual quantities needed or used by the District in the future, and do not commit the District to order specific Product/Service quantities. Any Solicitation Response accompanied by terms and conditions that conflict with this Solicitation may be rejected by the District.

The District reserves the right to reject any or all Solicitation Responses and to issue a Contract Award or not to issue a Contract Award based solely on the Solicitation Responses received by the District in response to this Solicitation. However, prior to making any award hereunder, the District also reserves the right to engage in additional discussions with one or more of the vendors responding to this Solicitation.

Any prospective Respondent may request an explanation or interpretation of any portion of this Solicitation by complying with the request procedure described in Section I.C.2 below. The responses, if any, of the District to such requests are subject to and will be in the form of amendment to the Solicitation and will comply with the provisions of Section I.C.2 below. The District may elect not to respond to any or all such requests received from prospective Respondents.

Prior to the District’s consideration of a Respondent’s Solicitation Response each Respondent is required to register as a vendor in the District’s online “JPS Procurement System” (located on the District’s Website at: <https://jpshealth.gob2g.com>).

MINORITY, WOMAN, AND VETERAN OWNED BUSINESS ENTERPRISE PARTICIPATION

The District maintains a policy of encouraging and engaging in business transactions with vendors who qualify and are certified under applicable law as Minority, Woman, and Veteran Owned Business Enterprises (“MWVBES”). The District establishes a **25%** good faith target goal. The District also encourages its vendors to utilize subcontractors and vendors who qualify and are certified under applicable law as MWVBES. MWVBE Respondents are also strongly encouraged to subcontract to other MWVBES to expand MWVBE participation beyond Respondent’s own self-performance. MWVBE Respondents should identify and list MWVBE subcontractors and other relevant information under the appropriate Solicitation Response section(s) and on the Good Faith Form (Exhibit G). Prior to the Contract Award, a Respondent’s good faith efforts to utilize MWVBE subcontractors and vendors in its business transactions

shall be part of the criteria under which the vendor proposals will be considered. Each Respondent will be required to show in its Solicitation Response its efforts to utilize MWVBE subcontractors and vendors in its business transactions.

COMPLIANCE WITH TEXAS GOVERNMENT CODE SECTION 2252.908

Texas Government Code Section 2252.908 (“Section 2252.908”) states that a governmental entity or state agency *may not* enter into certain contracts with a business entity unless the business entity submits Form 1295, a disclosure of interested parties, to the governmental entity or state agency *at the time the business entity submits the signed contract to the governmental entity or state agency*. Section 2252.908 applies to all contracts entered into from and after January 1, 2016 between business entities and Texas governmental entities and state agencies which meet either one of the following criteria:

1. the contract requires a vote of the governing body of the Texas governmental entity, or
2. the contract has a contractual value of at least \$1 Million.

The Texas Ethics Commission has adopted a Certificate of Interested Parties form (“Form 1295”) and has made it available on the TEC website.

In 2017 Section 2252.908 was amended to provide that the requirements of Section 2252.908 do not apply to the following contracts entered into or amended after January 1, 2018:

1. a contract with a publicly traded business entity, including a wholly owned subsidiary of the business entity;
2. a contract with an electric utility, as that term is defined by Section 31.002, Texas Utilities Code; or
3. a contract with a gas utility, as that term is defined by Section 121.001, Texas Utilities Code.

In the event a Contract Award is issued pursuant to this Solicitation, the Respondent receiving the Contract Award shall be required to comply with the provisions of Section 2252.908, Texas Government Code, and the Chapter 46 Rules of the TEC, prior to entry into a contract with the District. The TEC has posted a video tutorial to its website for business entity filings of Form 1295. The TEC video provides step-by-step tutorials for creating login accounts for the business entity for completing and filing Form 1295. The TEC video tutorials can be viewed on its website at:

https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

The TEC’s FAQs are posted on its website at:

https://www.ethics.state.tx.us/resources/FAQs/FAQ_Form1295.php

COMPLIANCE WITH TEXAS GOVERNMENT CODE CH. 2271 (Boycott of Israel Prohibited)

In 2017 Texas Government Code Section [2271.001](#) et seq. was enacted to provide that a Texas governmental entity is prohibited from entering into a contract with a company unless the contract contains a written verification by the company that (i) the company does not boycott Israel, and (ii) the company will not boycott Israel during the term of the contract. The requirement was modified in 2019 to apply only to contracts with a value of \$100,000 or more that are made with a company (not including sole proprietorships) with 10 or more full-time employees. The term “boycott Israel” is defined in Section [808.001\(1\)](#) of the Texas Government Code and means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict harm on, or limit commercial relationships specifically with Israel, or with a person or entity doing business in Israel or in an Israel-controlled territory, but does not include an action made for ordinary business purposes. Respondents are hereby notified that respect to any Contract Award the vendor shall comply with the Texas Government Code Section 2271.001 et seq. verification requirements, the failure or refusal of which shall result in the withdrawal of the Contract Award. **Respondents should ensure they and their affiliates do not appear**

on the Texas Comptroller's [List of Companies that Boycott Israel](#).

COMPLIANCE WITH TEXAS GOVERNMENT CODE SECTIONS 2252.151 et seq. (Scrutinized Business Operations in Sudan, Iran, or with Designated Foreign Terrorist Organizations Prohibited)

In 2017 Texas Government Code Chapter 2252 was amended by adding Sections [2252.151](#) et seq. to provide that a Texas governmental entity is prohibited from entering into a contract with a company that engages in certain scrutinized business operations in Sudan, Iran, or with foreign terrorist organizations. “Scrutinized business operations in Sudan” is defined in Section [2270.0052](#) of the Texas Government Code. “Scrutinized business operations in Iran” is defined in Section [2270.0102](#) of the Texas Government Code. “Scrutinized business operations with designated foreign terrorist organizations” is defined in Section [2270.0152](#) of the Texas Government Code. **Respondents should ensure that they and their affiliates do not appear on the Texas Comptroller's [Scrutinized Companies Lists](#). The District is [prohibited by law](#) from entering into a contract with a company on such a list (including a company with any affiliate on the list).**

COMPLIANCE WITH TEXAS GOVERNMENT CODE CH. 2274 (Boycott of Certain Energy Companies Prohibited)

In 2021, Texas Government Code Chapter [2274](#) (added by 87th Legislature, S.B. 13) was enacted to provide that a Texas governmental entity is prohibited from entering into a contract with a company unless the contract contains a written verification by the company that (i) the company does not boycott energy companies, and (ii) the company will not boycott energy companies during the term of the contract. The requirement applies only to contracts with a value of \$100,000 or more that are made with a company (not including sole proprietorships) with 10 or more full-time employees. The term “boycott energy company” is defined in Section [809.001\(1\)](#) of the Texas Government Code and means, without an ordinary business purpose, refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations with a company because the company: (A) engages in the exploration, production, utilization, transportation, sale, or manufacturing of fossil fuel-based energy and does not commit or pledge to meet environmental standards beyond applicable federal and state law; or (B) does business with a company described by subsection (A). Respondents are hereby notified that respect to any Contract Award the vendor shall comply with the Texas Government Code Section [2274.002](#) (added by 87th Legislature, S.B. 13) et seq. verification requirements, the failure or refusal of which shall result in the withdrawal of the Contract Award.

COMPLIANCE WITH TEXAS GOVERNMENT CODE CH. 2274 (Discrimination Against Firearm Entities or Firearm Trade Associations Prohibited)

In 2021, Texas Government Code Chapter [2274](#) (added by 87th Legislature, S.B. 19) was enacted to provide that a Texas governmental entity is prohibited from entering into a contract with a company unless the contract contains a written verification by the company that (i) the company does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association, and (ii) the company will not discriminate against a firearm entity or firearm trade association during the term of the contract. The requirement applies only to contracts with a value of \$100,000 or more that are made with a company (not including sole proprietorships) with 10 or more full-time employees. The requirement does not apply to sole source contracts or competitive solicitations-related contracts where no respondent can provide the verification required. (See Sec. [2274.002\(c\)](#)). The term “discriminate against a firearm entity or firearm trade association” is defined in Texas Government Code Section [2274.001\(3\)](#) (added by 87th Legislature, S.B. 19) and means, with respect to the entity or association, to: (i) refuse to engage in the trade of any goods or services with the entity or association based solely on its status as a firearm entity or firearm trade association; (ii) refrain from continuing an existing business relationship with the entity or association based solely on its status as a firearm entity or firearm trade association; or (iii) terminate an existing business relationship with the entity or association based solely on its status as a firearm entity or firearm

trade association; the term *does not include*: (i) the established policies of a merchant, retail seller, or platform that restrict or prohibit the listing or selling of ammunition, firearms, or firearm accessories; and (ii) a company's refusal to engage in the trade of any goods or services, decision to refrain from continuing an existing business relationship, or decision to terminate an existing business relationship: (aa) to comply with federal, state, or local law, policy, or regulations or a directive by a regulatory agency; or (bb) for any traditional business reason that is specific to the customer or potential customer and not based solely on an entity's or association's status as a firearm entity or firearm trade association. Respondents are hereby notified that respect to any Contract Award the vendor shall comply with the Texas Government Code Section [2274.002](#) (added by 87th Legislature, S.B. 19) et seq. verification requirements, the failure or refusal of which shall result in the withdrawal of the Contract Award.

TEXAS PUBLIC INFORMATION ACT

Each Respondent acknowledges that the District is a governmental body operating under and subject to the provisions of the Texas Public Information Act ("TPIA") (Chapter 552 of the Texas Government Code) and thereby acknowledges that information that is collected, assembled, or maintained in connection with the transaction of official business by a governmental body is considered public information potentially subject to disclosure pursuant to a valid TPIA request. Respondent retains full responsibility and all costs for challenging any requests for information it considers confidential under the TPIA. **Respondents should consult the Attorney General's website (www.texasattorneygeneral.gov) for information concerning the application of the provisions of the TPIA to proposals and proprietary vendor information.**

B. SOLICITATION RESPONSE REQUIREMENTS, CONDITIONS AND RELATED INFORMATION

1. Preparation of Solicitation Response.

- a. Each Respondent should carefully examine and familiarize itself with this Solicitation and all exhibits, drawings, specifications, and instructions regarding the Products/Services included in this Solicitation (collectively, the "Solicitation Documents"). Each Respondent, by submitting a Solicitation Proposal, represents that Respondent has read and understands this Solicitation and the drawings, exhibits attached to this Solicitation.
- b. Each Solicitation Response shall be fully completed, shall contain all the information required from the Respondent by this Solicitation, including the Vendor Certification Form attached hereto as **Exhibit D** ("Required Information"), and shall be signed and executed, on the Signature Form attached hereto as **Exhibit B** by an officer or other authorized representative of the Respondent. Each page of a Solicitation Response shall contain the company name of the Respondent. A Respondent's failure to provide any of the Required Information in its Solicitation Response, or the failure of the Solicitation Response to contain the signature of Respondent's officer or other duly authorized representative, may result in the District's disqualification of such Solicitation Response. The Required Information shall include detailed information regarding the Respondent's historical efforts (for the last year) to utilize DBE subcontractors and vendors in its prior business transactions and shall include such detailed information in its Solicitation Response.
- c. Each Respondent shall be responsible for and shall bear all costs for the preparation and presentation of its Solicitation Response. Unless otherwise designated by Respondent and agreed by the District, the Solicitation Response and all drawings, materials, supporting documentation, manuals, etc. submitted with any Solicitation Response ("Submitted Materials") will, immediately upon submission, become the property of the District. After the date upon which the final vendor is selected (See Section I.C.1 below) Respondents may request the return of the Submitted

Materials. However, all costs associated with returning the Submitted Materials to a Respondent shall be born and paid in advance by the Respondent.

- d. The District does not guarantee the confidentiality of any Submitted Materials. Each Respondent, by submitting a Solicitation Response, acknowledges and agrees that any Submitted Materials will be distributed or made available to appropriate District personnel and consultants involved in this Solicitation process, and further understand that the Submitted Materials may be subject to disclosure pursuant to the TPIA. Information considered proprietary by a Respondent should be clearly marked "Proprietary" when submitted with a Solicitation Response.
- e. The District reserves the right to modify and/or supplement this Solicitation by amendment issued by the District prior to the date and time of the Response Deadline (defined herein). Any such amendments will be posted on-line prior to the Response Deadline at the same District internet site where this Solicitation is kept available for solicitation of Solicitation Responses. It is the responsibility of each Respondent to check that internet site frequently to determine if any amendments have been issued.
- f. The District reserves the right to withdraw this Solicitation, at its sole discretion, from any or all prospective vendors and Respondents at any time, before or after the Response Deadline. The withdrawal, if ever, of this Solicitation shall be effective upon the District's issuance of written notice posted on-line at the same District internet site where this Solicitation is kept available for solicitation of Solicitation Responses, which notice may also be sent by the District to the prospective Respondents in any manner deemed reasonable by the District.

2. Form of Contract.

Any Respondent awarded a contract with the District for the purchase and sale of the products and/or services pursuant to this Solicitation shall be required to execute an agreement between the Respondent and the District which shall in all material respects contain the terms and conditions set forth in **Exhibit C** (Contract Terms), which is attached hereto and incorporated herein for all purposes. The District will not agree to change the Contract Terms except under unusual circumstances approved in the sole discretion of the District and its legal counsel. The District will entertain changes to the Contract Terms to the limited extent required to conform the unique terms of the Solicitation Response to the Contract Terms (e.g., unique payment provisions, terms and conditions). The District reserves the right to approve or reject any proposed changes to the Contract Terms submitted by Respondents.

IF ANY RESPONDENT PROPOSES CHANGES TO THE CONTRACT TERMS THE RESPONDENT MUST DO SO BY PROVIDING A REDLINE IN RESPONSE TO EXHIBIT E, THE *VENDOR'S PROPOSED REVISIONS* SHOWING ALL PROPOSED EXCEPTIONS, ADDITIONS, DELETIONS AND/OR REVISIONS TO THE REQUIRED CONTRACT TERMS. A RESPONDENT'S ATTEMPT TO PROVIDE ITS PROPOSED EXCEPTIONS, ADDITIONS, DELETIONS AND/OR REVISIONS IN ANY MANNER OTHER THAN AS INSTRUCTED MAY RESULT IN THE DISTRICT'S REJECTION OF THE RESPONSE WITHOUT FURTHER EXAMINATION.

Respondents may not request additional changes to the Contract Terms after the Solicitation Response has been submitted to the District, nor will the District agree to negotiate any requested changes to the Contract Terms which are not included with the Solicitation Response in the manner and form set forth above in this section I.B.2 and in Exhibit E.

3. Submission of Solicitation Responses.

a. All Solicitation Responses shall be submitted to the District as follows:

(i) **Ten (10) bound paper copies, and one (1) electronic copy of the RFQ Response.** The electronic copy must be an accurate replication of the Respondent's original RFQ Response, and must be submitted in a format that preserves the original graphic appearance, such as portable document format (PDF) or other digital image format that is platform-independent and easily readable without purchased software. The **electronic copy** of the RFQ Response should be submitted on a universally recognizable removable storage drive such as a **USB flash drive**. If you submit a redline in response to Exhibit F, you must provide an editable, unlocked/unsecured version of the redline with your Solicitation Response (preferably in track changes).

(ii) RFQ Responses shall be addressed to:

**JPS Health Network
Ins & Document/Contract Management Department
JPS Professional Office Complex
1350 S. Main St., Suite 1350 (1st floor)
Fort Worth, Texas 76104
Attention: Troy Willis, Executive Director
RFQ 22-0318.3 Consulting Services – Civil Engineering and Surveying
Response Deadline: 03-18-2022, 2:00 p.m. CST**

(The Ins & Document/Contract Management Department is located in JPS Professional Office Complex 1350 at the corner of S. Main and W. Magnolia streets.)

***No weekend delivery**

Note: Please do not use the US Mail as a source of delivery due to the fact mail is delivered to the JPS Mailroom first then delivered to the departments which can take up to two days for delivery, therefore your RFQ response may arrive late.

(iii) An attempted award will be deemed invalid if the Respondent, upon award of a contract (if ever), is not registered with **JPS Vendor Portal** (<https://jpshealth.gob2g.com/>) or is not in compliance with the District's requirements for vendor credentialing.

(iv) Respondents must submit the Solicitation Response as follows: the body of the email containing the Solicitation Response must state the following: (i) the name and address of the Respondent, (ii) the Response Deadline, and (iii) the Solicitation number. **Please put the Solicitation number and description in your email subject line.**

(v) Unless otherwise expressly provided in this Solicitation or in any amendment to this Solicitation, no Respondent shall modify or cancel the Solicitation Response or any part thereof for thirty (30) days after the Response Deadline. Respondents may withdraw Solicitation Proposals at any time before the Solicitation Proposals are opened by the District, but may not resubmit them. No Solicitation Proposal may be withdrawn or modified after the Solicitation Proposal deadline

(vi) Solicitation Proposals will not be considered if they show any omissions, alterations of required forms, additions or conditions not requested or irregularities of any kind. However,

the District reserves the right to waive any irregularities and to make the award in the best interest of the District.

(vii) The Respondent acknowledges the right of the District to reject any or all Solicitation Responses and to waive any informality or irregularity in any Solicitation Response received. In addition, the District reserves the right to reject any Solicitation Response if the Respondent failed to submit the data, information or documents required by this Solicitation, or if the Solicitation Proposal is any way incomplete or irregular.

(viii) Failure to follow the instructions regarding the submission of Solicitation Responses may result in the District’s disqualification of such Solicitation Responses.

- b. Solicitation Responses are due on or before **08-01-2022, 2:00 p.m. CST (“Response Deadline”)**. The Response Deadline may be extended by the District upon amendment to this Solicitation issued prior to the then-existing Response Deadline. Solicitation Responses are not scheduled for public opening. No telephone, telephonic, or FAX Solicitation Responses will be accepted. The District will not be responsible for missing, lost, or late deliveries. **Solicitation Proposals delivered after the Response Deadline will not be accepted or considered under any circumstances.**
- c. Each Solicitation Response shall contain the completed form entitled, “Vendor Certification Form” set forth on **Exhibit D** which is attached hereto and incorporated herein for all purposes.
- d. Each Solicitation Response shall contain the completed form entitled “Conflict of Interest Questionnaire” set forth on **Exhibit E** which is attached hereto and incorporated herein for all purposes, and shall return the Conflict of Interest Questionnaire with its Solicitation Response.

C. SOLICITATION SCHEDULE AND RELATED INFORMATION

1. Estimated Schedule

Milestone	Date
Solicitation Issued	06-01-2022
Pre-Proposal Conference	06-15-2022, 8:30 a.m. & 06-16-2022, 1:00 p.m.
Deadline for Questions Submitted by Respondents	06-20-2022, 2:00 p.m. CST
Addendum Issued	06-23-2022
Response Deadline	08-01-2022, 2:00 p.m. CST
Solicitation Evaluation Period	TBD

- a. **Pre-Proposal Conference.** Two pre-proposal conferences will be held to allow respondents time to walkthrough the Patient Care Pavilion. You may attend one or the other. Please RSVP to bid_submissions@jpshealth.org and cc: facilitiescompliance@jpshealth.org. Attendees will meet at the Contractor Entrance located at the back of 1500 S. Main Street, directly across from 200 Felix Gwozdz, Fort Worth, TX 76104.
- b. **Milestone Dates.** Milestone Dates are estimated for planning purposes only and are subject to change.

2. District Solicitation Contact

Respondents may, in the manner prescribed herein, present requests (“Submission Questions”) for an explanation, clarification or interpretation of the Business Requirements in this Solicitation and/or other requirements for submission of Solicitation Responses to the Solicitation Contact identified below during the proposal submission period. All Submission Questions must be submitted in writing and emailed to the Solicitation Contact, at the email address set forth below, and must reference the appropriate pages and sections number of this Solicitation that are the subject of such Submission Questions. The final date and time to submit Submission Questions is **06-20-2022, 2:00 p.m. Central Time. NO PHONE CALLS PLEASE.** Confirmation of the delivery of Submission Questions to the District is the sole responsibility of the Respondent. The District may, in its sole discretion, elect not to answer or respond to any or all Submission Questions it receives, and the failure of refusal of the District to answer or respond to any Submission Question will not affect, in any way, this Solicitation. Submission Questions may be informally addressed during the Pre-Proposal Conference; provided, however, that no answer or response to any Submission Question by any representative of the District shall be effective unless and until it is issued by the District in writing in the form of one or more addenda to the Solicitation, and has been posted to the District’s Solicitation website link prior to the Response Deadline. It is the responsibility of each Respondent to check the website for all addenda to the Solicitation up to the Response Deadline. Prospective vendors are advised that no District employee other than the Solicitation Contact is empowered to make binding statements regarding this Solicitation, and no statements, clarifications, or corrections regarding this Solicitation are valid or binding on the District except those issued in writing by the Solicitation Contact as addenda to the Solicitation.

Contact between Respondents and the District, other than in the manner described and set forth in this Section I.C.2, during the Solicitation Response submission period or evaluation period is prohibited. Any attempt by a Respondent to engage in prohibited contact with the District or the Solicitation Contact may result in disqualification of its Solicitation Response.

The Solicitation Contact is:

Troy Willis, Executive Director
Contract Management Department
JPS Health Network
JPS Professional Office Complex
1350 S. Main St., Ste. 1350 (1st floor)
Fort Worth, TX 76104
Email: Bid_Submissions@jpshealth.org
District’s Solicitation website link: <https://www.jpshealthnet.org/vendors/open-rfprfbsrfqs>

II. BUSINESS REQUIREMENTS

A. INTRODUCTION

The District is requesting proposals from qualified vendors to provide installation of a replacement fire alarm system (FAS) at the JPS Health Network Patient Care Pavilion (PCP0 located at 1575 S. Main Street, Fort Worth, TX 76104.

B. BACKGROUND

Tarrant County Hospital District d/b/a JPS Health Network, Tarrant County’s public healthcare provider, is a tax-supported entity and includes John Peter Smith Hospital, JPS Surgical Center, a network of community and school-based health centers, and psychiatric services. A Level I Trauma Center, the District is licensed for 578 beds with over 1 million patient encounters per year. The District has the only Psychiatric Emergency Center in Tarrant County and an inpatient psychiatric hospital for adolescents and adults. With

more than 25 primary and specialty health centers, the District serves patients throughout the community. The District has a Level III NICU where more than 4,300 babies are born each year. As a Comprehensive Level I Stroke Center and an AMI Certified facility by The Joint Commission, the District provides the best possible care for heart attack and stroke patients. An academic medical center, the District has 17 residency and fellowship programs, including one of the nation's largest Family Medicine residency programs. The District takes pride in teaching the best and brightest from around the world and offers programs in several different specialties.

C. PROJECT SCOPE

The District wishes to secure a contract to provide provision and installation of a replacement fire alarm system (FAS) at the Patient Care Pavilion (PCP). The awarded vendor must provide all labor and materials necessary to design, construct, install, and test the new installation.

D. MINIMUM REQUIREMENTS

1. GENERAL: Design and installation must be performed in accordance with the most current applicable Centers for Medicare & Medicaid Services and The Joint Commission requirements as well as applicable federal, state, county, and city laws, codes, ordinances, requirements, permits and regulations including, but not limited to, the following:
 - a. All systems will be commissioned in accordance with NFPA 3 and 4 as well as all other applicable standards and codes.
 - b. Procedural areas and elevators require after-hours work due to complexity during regular work hours.
 - c. The awarded vendor must schedule all inspections in a manner not to disrupt or impact District operations. The District reserves the right to reschedule an inspection or place an inspection on hold if deemed necessary.
 - d. The awarded vendor must provide dedicated personnel to monitor the fire alarms' condition at all times during any work or inspection that requires bypasses or monitoring to be placed on "Test."
 - e. Lifts and/or high-reaching tools may be required. It is the responsibility of the awarded vendor to provide lift(s) and/or high-reaching tools as required.
 - f. Dust buggies and/or HEPA vacuums may be required. It is the responsibility of the awarded vendor to provide dust buggies and/or HEPA vacuums as required.
 - g. District-owned equipment and spaces will NOT be supplied to the awarded vendor without prior written approval.
 - h. It is the sole responsibility of the awarded vendor to obtain all permits required for services provided under this contract.
2. INSPECTION REPORTS: The awarded vendor must provide the District with a written final inspection report that complies with The Joint Commission (TJC) requirements. The final report must be provided to the District within ten (10) days after the inspection has been completed.
3. PROTECTION OF PERSONS & PROPERTY: The following is the responsibility of the awarded vendor:
 - a. The awarded vendor will be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the work performed under the contract.

- b. The awarded vendor must continuously maintain adequate protection of all work from damage and protect District property from any damage arising in connection with the contract.
 - c. Work must be conducted in a manner of minimal disruption to occupants of the building and must not compromise the security of the work or occupant.
 - d. The awarded vendor must frequently clean up all materials and debris caused by its operation such that at all times, the work site must present a neat, orderly, and professional appearance.
 - e. The awarded vendor will be responsible for removing all debris from the work site and leaving all affected areas as they were prior to beginning work.
 - f. The awarded vendor is responsible for protecting all existing and newly installed work, materials, equipment, improvements, utilities, structures, and vegetation at all times during this contract. Any incidental damage the vendor causes during this contract must be repaired or replaced to the satisfaction of the District, with no cost to the District.
 - g. It will be the sole responsibility of the awarded vendor performing services for this contract to safeguard their own materials, tools, and equipment. The District will not assume any responsibility for vandalism and/or theft of materials, tools, and/or equipment.
4. SUBCONTRACTORS: If the awarded vendor uses a subcontractor to perform any work under this contract, the awarded vendor will serve as the point of contact and be held liable and responsible for all work and actions of the subcontractor. All subcontractors must have the same quality of professional work as the awarded vendor and must abide by all listed specifications.
- a. Any subcontractor must be approved in writing by the District prior to beginning work. The District reserves the right to reject a subcontractor for any reason. Vendor will remain responsible for all obligations under the contract.
 - b. Subcontractors will be held to the same standards as the awarded vendor including the employee identification requirements listed in the specifications.
5. EMPLOYEE IDENTIFICATION: The following are requirements to identify employees while on District property:
- a. The awarded vendor must provide each technician's first and last name, email address, telephone number, and state license number.
 - b. Awarded vendor representatives are required to present their company ID badge, identify themselves, and explain their business before entering any District office. Prior consent is always required before entering any District office, except in the case of an emergency.
 - c. All workers on duty must be identified by a uniform shirt, blouse, or smock indicating the company name or logo in print large enough to be easily read. All vendor vehicles must be easily identifiable.
 - d. Before beginning work for District locations, the technician must sign out an access badge and keys at the District Safety Contractor Coordinator Office located at 1500 S. Main St., Fort Worth, TX 76104. Access badges and keys must be returned at the end of each day.
 - (i) Keys must be kept on metal rings and never left loose or unsecured.
 - (ii) Any damaged or lost access badges or keys must be reported immediately to the District.
 - (iii) All keys and access badges must be returned before invoices are approved for payment.

- e. The awarded vendor and its employees must professionally conduct themselves and interact with District staff, tenants, patients, and visitors in a courteous and proper business manner.
6. SECURITY REQUIREMENTS: The following are security requirements that the awarded vendor must undergo:
- a. Contractor Orientation – Provided through District Safety. Must be completed prior to arrival on site and renewed annually.
 - b. Existing security controls such as locks, alarm systems, etc. must not be circumvented or left unsecured. Doors must not be propped open.
 - c. Never unlock or open a secured door or allow another individual to follow the awarded vendor representative into a secure location without using their own access badge/key; authorized staff should have their own access badge/key.
 - d. All doors must be secured when leaving. The technician must double-check the exit door to make sure it is locked. If the door lock is broken or unable to be secured, the issue must be reported immediately to the District representative. Never leave the location unsecured.
 - e. No minors, helpers, or anyone not on the assigned crew may accompany the technician into secured areas of District property.
7. QUALIFICATIONS: The Texas State Fire Marshal's Office (SFMO) requires the following current and maintained individual licenses and registrations:
- a. All Technicians must be qualified on the systems they are working on or under the direct on-site supervision of a qualified individual. NFPA defines a qualified individual as a competent and capable person (or company) who has met the requirements and training for a given field acceptable to the AHJ. -2017 NFPA 25 3.3.34 & 2019 NFPA 72 3.3.228.
 - b. Fire Alarm Technician (FAL) or a Fire Alarm Planning Superintendent (APS) to work on fire alarms.
 - c. Responsible Managing Employee- General Inspector (RME-I) or a Responsible Managing Employee- General License (RME-G) to work on water-based systems.
 - d. Type K- Kitchen Cooking Systems License (FEL-K) or a Type A- Fixed System License (FEL-A) or a Type PL-Planning License (EPL) to work on kitchen hood systems.
 - e. Fire Alarm Technician (FAL) or a Fire Alarm Planning Superintendent (APS) and Fire Extinguisher License A (FEL-A) or Extinguisher Planning License (EPL) to work on suppression systems.
 - f. Sprinkler Certificate of Registration – General (SCR) and Sprinkler Certificate of Registration-Underground (SCR-U).
 - g. Fire Alarm Certificate of Registration (ACR).
 - h. Extinguisher Certificate of Registration (ECR).

E. SCOPE OF WORK

The intent of this SOW is to provide the district with the provision and installation of a replacement fire alarm system (FAS) at the Patient Care Pavilion (PCP) to include:

- 1. Design and permitting with plan review
- 2. Design drawings. (CAD&PDF) The District will provide floor plans in DWG format for use
- 3. Electrical work (110v) provided by a licensed contractor working for the awarded vendor
- 4. Provision of alarm initiating devices and the monitoring of existing waterflow/tamper devices
- 5. Monitoring of the existing foam system on the 6th floor
- 6. Monitoring of the existing pre-action systems

7. Pull stations at all building exits and nurses' stations
8. Duct detectors at all fire/smoke dampers
9. Duct detectors on the supply and return side of all AHUs over 2000CFM
10. Duct detectors on the outside air ducts for all AHUs supplying ORs
11. Ceiling mounted notification devices, where possible
12. The use of existing magnetic door holders where possible
13. The replacement of all damaged and inoperable magnetic door holders
14. The new system will be installed prior to the removal of the old system where possible. Where the old system equipment must be removed for the new equipment installation, such as in mechanical rooms and on AHUs, this will be done in such a manner that the building will not be left unprotected
15. All wiring must be plenum rated, concealed above the ceiling, and secured using methods approved by the district
16. Any penetration through a non-rated or rated fire assembly will require proper fire stopping material:
 - a. Only fire stopping material approved by the District Safety Department will be used to seal penetrations
 - b. Only trained personnel that have completed Firestop Instructional Training - level 1 or higher will be permitted to install firestop systems
17. All cabling and devices will be labelled
18. Existing conduit will be used where possible in exposed areas
19. A new class A riser will be installed through the building
20. SLC, NAC, Audio, Bus, and all other wiring must be Class A or Class X where possible
21. Provision and install two (2) UL Listed Fire and Facility Supervising stations including floor plan overlay
 - a. One installed at Facilities Engineering
 - b. One installed at District PD Dispatch
22. The use of HEPA carts (dust buggies) in compliance with the District infectious control policy
23. Removal and demolition of the existing fire alarm, devices, and wiring once the new FAS is installed, tested, and certified
24. Coordination with all integrated systems vendors for installation and acceptance testing including HVAC, Security, Elevators, ETC
25. Pre-test prior to the final test with the AHJ
26. Acceptance testing with the AHJ
27. As-built documentation must be provided in PDF and CAD formats
28. 8 hours of on-site system training
29. At least a 1-year warranty on all materials and labor from the date of substantial completion

F. PATCH AND PAINT

1. All walls where the old audible/visible devices and pull stations are removed will be patched and painted to match. Painting will be blended to match. Painting does not include painting of entire wall areas
2. Stainless steel plates will be provided on walls that have wallpaper or other wall coverings that cannot be painted to match
3. New ceiling tiles (if required) where the old system smoke detectors or speakers are deleted are to be provided by the District and will be installed by the awarded vendor
4. Any areas requiring holes to be cut in sheetrock ceilings for installation of cable above ceilings without existing access hatches will be patched and painted
5. A round white cover plate will be provided for locations where old ceiling mounted devices are deleted in sheetrock ceilings
6. Scab patches are not acceptable on rated or non-rated assemblies

G. SPECIFICATIONS

1. UL Listed Fire and Facility Supervising Station

The Fire and Facility Supervising Station is a graphical desktop application that facilitates the monitoring and control of the fire alarm control panel. It utilizes a distributed client-server model for communication in order to reduce or eliminate single points of failure.

The Fire and Facility Supervising Station will monitor all compatible panels in a single building, on a local campus, or across multiple sites anywhere in the world. Integrated audio will enable mass notification paging. Multiple brands panels can be monitored simultaneously with a built-in BACnet server.

- a. Support up to 1,000 FACPs
- b. End-to-end supervision of all panels and stations
- c. 300,000 point capacity minimum
- d. Mobile App and web interface options
- e. Multiple monitor support

2. 4064 Point Analog Addressable Fire Alarm System

- A. This section of the specification includes the furnishing, installation, connection, and testing of the intelligent, microprocessor controlled, analog addressable, fire alarm equipment required to form a complete and operational system. It shall include but not be limited to a Fire Alarm Control Panel (FACP), alarm initiating devices, alarm notification appliances, auxiliary control devices, annunciators, TCP/IP (Ethernet) and/or digital alarm communications to central stations, and wiring as shown on the drawings and specified herein.
- B. The fire alarm system shall comply with the requirements of NFPA 72 National Fire Alarm Code except as modified by the local Authority Having Jurisdiction and supplemented by this specification. The system field devices shall be supervised either electrically or through software driven polling process.
- C. The FACP and associated field devices shall be manufactured or supplied 100% by a single U.S. manufacturer that is ISO 9001 certified.
- D. The FACP and associated field devices system shall comply with the following Underwriters Laboratories Inc. (UL) USA listing standards as applicable.
No. 38 Manually Actuated Signaling Boxes
 1. No. 50 Cabinets and Boxes
 2. No. 864 Control Units for Fire Protective Signaling Systems
 3. No. 268 Smoke Detectors for Fire Protective Signaling Systems
 4. No. 268A Smoke Detectors for Duct Applications
 5. No. 346 Waterflow Indicators for Fire Protective Signaling Systems
 6. No. 464 Audible Signaling Appliances
 7. No. 521 Heat Detectors for Fire Protective Signaling Systems
 8. No. 1638 Private Mode Emergency and General Utility Signaling
 9. No. 1971 Visual Notification Appliances
- E. The FACP shall meet the requirements of UL ANSI 864 Ninth Edition. Systems listed to UL ANSI 864 Eighth Edition or earlier revisions are not acceptable.
- F. The installing company shall provide employ NICET Level II (or higher) fire alarm technicians to supervise the programming and testing of the system and to ensure the system's integrity.

1.1 SCOPE:

- A. An intelligent, microprocessor controlled, analog addressable fire alarm detection system shall be installed in accordance with the project specifications and drawings.
- B. Basic Performance:
 - 1. Analog Addressable devices shall be connected to the FACP Signaling Line Circuit (SLC)
 - 2. The FACP SLC shall support Class A (Style 6 or 7), Class B (Style 4), or Class X wiring configuration.
 - 3. The SLC loop shall not require twisted or shielded cabling. Systems that require twisted and/or shielded cabling for the SLC loop are not acceptable.
 - 4. The FACP Notification Appliance Circuits must support either Class A (Style Z) or Class B (Style Y) wiring configuration.
 - 5. The FACP RS-485 bus shall support either Class A or Class B wiring configuration.
 - 6. All circuits shall be power limited per UL 864 requirements.
 - 7. The secondary power source of the fire alarm control panel shall be capable of providing at least 24 hours of backup power with the ability to power the system for an additional 5 minutes in an alarm condition, at the end of the 24 hour backup period.
- C. Basic System Operation
 - 1. When an off normal condition occurs (Alarm, Supervisory, or Trouble) the respective LED on the FACP shall illuminate.
 - 2. A piezo sounder shall activate at the FACP during any off normal condition until the SILENCE button is pressed by an authorized user.
 - 3. A Red LED shall illuminate when an alarm or pre-alarm condition exists.
 - 4. An Amber (yellow) LED shall illuminate when a Supervisory or Trouble condition exists.
 - 5. A backlit 4 line 40 character LCD screen shall display all messages that refer to an off-normal condition.
 - 6. An Alarm condition shall have priority over all other signals.
 - 7. The FACP shall include an event buffer that maintains the last 4,000 system events including a date and time stamp for each.
 - 8. In response to a fire alarm condition, the systems notification appliances and relay controlled output circuits that are associated through programming with the device initiating the alarm, shall automatically activate. Additionally the system shall notify an approved central station via dial-up, IP, or cellular means as deemed acceptable by the local Authority Having Jurisdiction (AHJ).

1.2 SUBMITTALS:

- A. General
 - 1. All references to manufacturers model numbers and other pertinent information herein is intended to establish minimum standards of performance, function, and quality.
 - 2. For equipment other than that specified, the contractor shall provide proof that the proposed substitute equipment equals or exceeds the form, feature, function, performance, and quality of the specified equipment.
- B. Shop Drawings
 - 1. Drawings shall be provided that include all field devices that are installed as part of the fire alarm system including the address, circuit, location, and type for each. Whenever possible, the drawings shall reflect other components of the building such as air diffusers, HVAC returns, lights, etc. to determine compliance.
 - 2. The drawings shall include conductor counts and wire sizes for each circuit.

3. The location and mounting configuration of the FACP, remote power supplies, and terminal cabinets shall be indicated on the drawings.
- C. Other documentation
1. In addition to the shop drawings, the following information shall also be included with the submittal.
 - a. Manufacturer's technical data sheets for each piece of equipment that will be installed.
 - b. Standby battery calculations for the FACP and any remote power supply or other panels that include their own standby batteries.
 - c. Voltage drop calculations showing the worst case end of line voltage for all notification appliance circuits
 - d. Detailed description of the overall operation of the system or a sequence of operation matrix.
 - e. Proof of factory training and certification of the supervising technician assigned to the project.
Proof of factory training and certification of a service technician employed by the installation company that can be onsite to troubleshoot and repair any service related problems with the system, within 4 hours of being notified of the problem.

2.4 WARRANTY:

All of the main fire alarm system components including control panels, detectors, modules, and notification devices furnished under this contract shall include a warranty from the manufacturer for a period of five (5) years from the date of purchase. All other materials, labor and work performed under this contract shall be free of defects and shall remain so for a period of one (1) year from the date of acceptance. The full cost of materials and labor to correct any defects during these warranty periods shall be included in the installed price of the system.

2.5 APPLICABLE STANDARDS AND SPECIFICATIONS:

The specifications and standards listed below form a part of this specification. The system shall fully comply with the latest issue of these standards, if applicable.

1. National Fire Protections Association (NFPA)
 - a. No. 13 Sprinkler Systems
 - b. No. 70 National Electric Code (NEC)
 - c. No. 72 National Fire Alarm Code
 - d. No. 101 Life Safety Code
2. Local and State Building Codes
3. All requirements of the local Authority Having Jurisdiction (AHJ)

2.6 APPROVALS:

The system shall have the proper listing and/or approval from the following recognized agencies:

UL Underwriters Laboratories Inc.

PART 3.0 – PRODUCTS:

3.1 EQUIPMENT AND MATERIALS:

- A. All equipment and components shall be new, and of the manufacturer's current model. The materials, appliances, equipment, and devices shall be tested and listed for their intended purpose by a recognized national listing testing laboratory.

- B. All equipment and components shall be installed in strict compliance with the manufacturer's recommendations as indicated in the installation manuals and wiring diagrams for the system.
- C. All equipment attached to walls and ceiling shall be securely fastened. Ceiling mounted devices shall not be supported solely by suspended ceilings. A back box shall be used for mounting all equipment. A listed and compatible back box shall be used on all outdoor devices or those devices installed in locations subject to moisture.
- D. All equipment shall be manufactured by an ISO 9001 certified company.
- E. All equipment shall be readily available through wholesale distribution outlets to licensed installation contractors that are independent of the systems manufacturer.

3.2 CONDUIT AND WIRE:

A. Wire

- 1. All fire alarm wiring shall be new.
- 2. Wiring shall be installed in accordance with local, state, and national codes and as recommended by the manufacturer of the fire alarm system.
- 3. All wire and cable shall be listed and/or approved by a recognized national testing laboratory for its intended purpose.
- 4. The Signaling Line Circuit (SLC) loop shall be installed with a minimum #18 AWG wire, and shall allow the use of non-twisted and non-shielded solid or stranded wire. Systems that require twisted and/or shielded wiring are not acceptable.
- 5. Notification Appliance Circuits (NAC) shall be wired with not less than #16 AWG wire as required for proper end of line operating voltage.
- 6. All field wiring shall be supervised for open circuits and earth ground faults.
- 7. The FACP RS-485 wiring bus shall be capable of operating system devices up to 6,500 feet away from the main panel, without the use of additional power supplies, boosters or signal amplifiers.

B. Terminal Boxes, Junction Boxes, and Cabinets

- 1. All terminal boxes, junction boxes, and accessory cabinets shall be listed for their intended purpose.

3.3 FIRE ALARM CONTROL PANEL (FACP)

A. The FACP shall be a microprocessor based analog addressable type system.

B. Overview and Features:

- 1. The FACP shall include one (1) Signaling Line Circuit (SLC) that will power, supervise, monitor, and control a maximum of 127 analog addressable devices which may be made up of any combination of sensors and modules. Sub-points allow for more than 127 analog addressable software points. The SLC shall have the capability to be wired in an NFPA Style 4, 6, or 7 (Class A, B or X) configuration.
- 2. The FACP shall have 3 form C relays dedicated to Alarm, Trouble, and Supervisory conditions. These relays shall have a contact rating of 3 Amps at 24VDC.
- 3. The FACP shall have a power supply capable of providing a minimum of 10 amps of 24 VDC power to devices requiring auxiliary power and/or notification appliances.
- 4. The FACP shall have six (6) programmable Notification Appliance Circuits rated at no less than 3 amps per circuit and capable of being wired in a Class A or Class B configuration. These circuits shall be programmable for the following output types:
 - a. Notification Appliance Circuit – Continuous Output
 - b. Notification Appliance Circuit – ANSI Temporal Output
 - c. Notification Appliance Circuit – Sounder Base Power

- d. Notification Appliance Circuit – Synchronized Output
 - e. Auxiliary Power – Constant
 - f. Auxiliary Power – Resettable
 - g. Door Holder Power – Constant
 - h. Door Holder Power – Low AC Dropout
 - i. City Tie - Reverse Polarity Output for applications in compliance with applicable NFPA standards.
 - j. Releasing Circuit – For use with either a chemical or water-based releasing system
5. The FACP NAC circuits shall include the capability to automatically synchronize notification appliances from multiple manufacturers simultaneously on the same FACP without the need for a synchronization module. Systems that do not allow for multiple brands of strobes to be synchronized together on the same panel are not acceptable. The following manufacturers synchronization protocol shall be supported as a minimum:
- a. Amseco
 - b. Gentex
 - c. Gentex Sync with T4
 - d. Wheelock
 - e. System Sensor
6. The FACP shall include a 4-wire serial RS-485 bus for communication with system annunciators, power supplies, expansion modules, and other accessories. The RS-485 bus shall support a wiring distance of no less than 6500 feet from the panel to the furthest device.
7. The FACP shall have four (4) programmable I/O Circuits rated at 1 amp per circuit and capable of being wired in a Class B configuration. These circuits shall be programmable for the following input/output types.
- a. Notification Appliance Circuit – Continuous Output
 - b. Notification Appliance Circuit – ANSI Temporal Output
 - c. Notification Appliance Circuit – Synchronized Output
 - d. Notification Appliance Circuit – Sounder Base Power
 - e. Auxiliary Power – Constant
 - f. Auxiliary Power – Resettable
 - g. Door Holder Power – Constant
 - h. Door Holder Power – Low AC Dropout
 - i. City Tie - Reverse Polarity Output for applications in compliance with applicable NFPA standards.
 - j. NAC Release Solenoid
 - k. Contact Input Pull Station
 - l. Contact Input Water flow
 - m. Contact Input Supervisory
 - n. Contact Input Tamper
 - o. Contact Input Fire Drill
 - p. Contact Input Trouble Monitor
 - q. Contact Input Aux.
 - r. Contact Input Abort
 - s. Contact Input Release Follower
 - t. Trigger IO Reverse Polarity
 - u. Trigger IO Reverse Polarity No Trouble
 - v. Contact Input Reset
 - w. Contact Input Silence

- x. Contact Input Fire Alarm
 - y. Contact Input Disable Inputs
 - z. Contact Input Disable Outputs
 - aa. Contact Input Disable Inputs & Outputs
 - bb. Contact Input Lamp Test
 - cc. Contact Input CO Alarm
 - dd. Contact Input CO Supervisory
 - ee. Contact Input HVAC Restart
 - ff. Contact Input Medical Alert
 - gg. Contact Input Tornado Alert
 - hh. Contact Input Process Alert
 - ii. Contact Input Security Alert
8. The FACP shall include an operator interface keypad and annunciation panel that includes a 160-character backlit LCD display and color-coded system status LED's.
 9. The FACP shall include a LEARN feature to quickly and automatically detect and enroll all system devices, and make them operational. The LEARN function shall allow an authorized user to subsequently run a LEARN function after initial installation in order to make changes to the system, without deleting any existing programming. Systems that include auto-program functions that delete existing programming when ran are not acceptable.
 10. The FACP shall be housed in a UL listed key locked cabinet with sufficient space to house 8AH or 18AH batteries.
 11. The FACP shall be capable of being programmed with an IP address so that it can reside on a standard TCP/IP network. The IP address shall be able to be assigned dynamically through DHCP or programmed statically.
 12. The FACP shall include a built-in TCP/IP Ethernet port for programming and communications purposes.
 - a. The TCP/IP Ethernet port shall be capable of communicating to an approved UL listed central station via the internet or other compliant TCP/IP network connection, without the need for additional modules or software.
 1. The central station communication shall be transmitted in a format capable of transmitting event information by point or by software zone.
 2. If applicable, the installation contractor shall verify the building network components' compliance with any applicable codes and standards including NFPA and UL.
 - b. The TCP/IP Ethernet port shall be capable of connecting a computer to the FACP for programming purposes using a standard Ethernet patch cable. Systems that require special cables, modules or adapters for programming are not acceptable.
 - c. The FACP shall be capable of emailing the systems software program, event history, detector status, and any off-normal events that occur, to up to 20 preauthorized email recipients. Authorized email recipients shall have the ability to opt in and out of email transmissions by sending the FACP a standard email message.
 13. The FACP shall include the ability to add a Digital Alarm Communicating Transmitter (DACT). The DACT shall be capable of being used in lieu of or in addition to the IP central station communication capability.
 - a. The FACP operating software shall include the following features:
The ability to program any input to activate any output or group of outputs on the system.

- b. Drift compensation to ensure smoke detector accuracy between maintenance inspections.
- c. Maintenance alert function to warn of excessive dust or dirt accumulation in a smoke detector.
- d. Built-in detector sensitivity test meeting the requirements of NFPA 72.
- e. 4,000 event history buffer that stores all off-normal conditions and actions along with a time/date stamp of when they occurred.
- f. Alarm verification feature with a programmable timer.
- g. Positive Alarm Sequence capability meeting NFPA 72 requirements.
- h. One person walk-test capability with all devices tested during walk-test mode recorded in the event history buffer.
- i. Duplicate device address detection to determine if more than 1 device per SLC loop shares the same address. An authorized user shall also be able to turn on the LED for any device address to assist in troubleshooting duplicate address troubles.

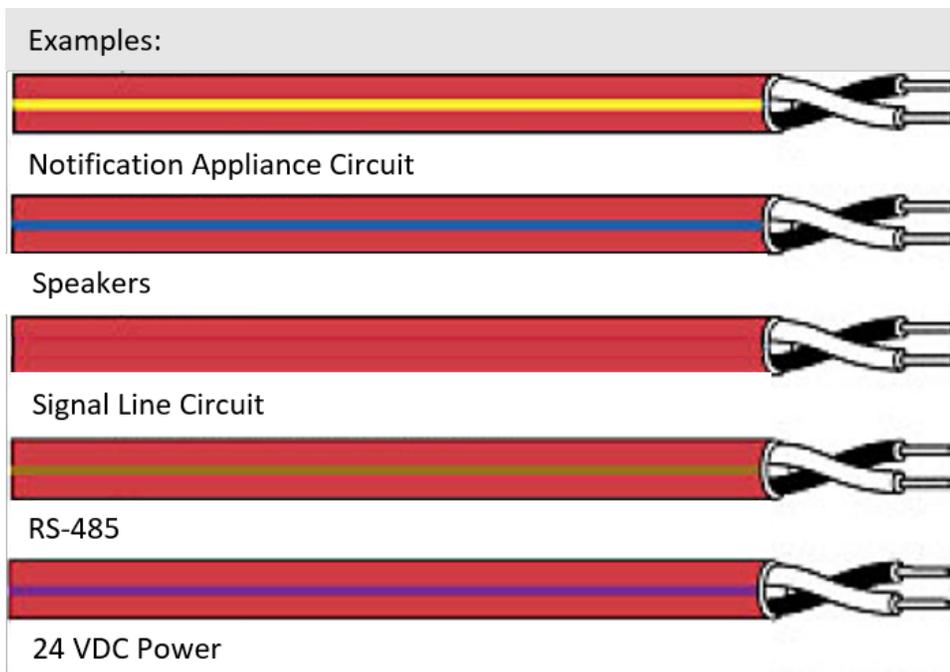
C. Operator Control and Interface

- 1. The FACP shall include an intuitive operator interface that includes the following:
 - a. Acknowledge (ACK) Button
 - 1. Depressing the FACP ACK button in response to new alarms and/or troubles shall silence the local piezo sounder and change the alarm and trouble LEDs from flashing mode to steady ON mode. The alarm or trouble event information on the LCD display must also display an icon indicating that the event has been acknowledged.
 - b. Alarm Silence (SILENCE) Button
 - 1. Depressing the FACP SILENCE button shall cause all silenceable alarm notification appliances and relays to return to their normal non-alarm condition. The selection of which notification appliance circuits and relays that are silenceable by this button, shall be fully field programmable within the confines of all applicable codes and standards. The FACP software shall include silence inhibit and auto silence/unsilence timers.
 - c. Alarm Activate (DRILL) Button
 - 1. Depressing the FACP DRILL button shall activate all notification appliance circuits should the panel be programmed with a Fire Drill zone
 - d. System (RESET) Button
 - 1. Depressing the FACP RESET button shall cause all electronically latched input devices and software zones, as well as all associated output devices and circuits to return to their normal condition.
 - e. Display
 - 1. The user interface display shall be a backlit 4-line 40-character LCD.

PART 4.0 – EXECUTION

4.1 INSTALLATION:

- A. The entire installation shall be in accordance with NFPA 72, NFPA 70 (NEC), state and local codes, and meet the requirements of the local Authorities Having Jurisdiction.
- B. The installation shall be in accordance with the manufacturer's recommended practices and installation instructions.
- C. All conduit, junction boxes, and supports shall be concealed in finished areas and may be exposed in unfinished areas.
- D. All wiring will conform to the following color coding:
 - a. NAC wiring must be red with a yellow stripe
 - b. Speaker wiring must be red with a blue stripe
 - c. SLC must be solid red in color
 - d. RS-485 must be red with a brown stripe
 - e. 24vdc must be red with a purple stripe



4.2 ACCEPTANCE TEST:

- A. All tests shall be conducted in accordance with NFPA 72
- B. Persons conducting fire alarm acceptance tests shall be knowledgeable in fire alarm systems. This is verified by the proper training and recognition from wither the factory, NICET, International Municipal Signal Association, State or locally certified, or trained by a company that is listed by a national testing laboratory.
- C. The fire alarm test shall be thorough and test 100% of all circuit, devices, and signals. That test shall include but not be limited to the following:
 - a. Prior to powering the system, check for ground faults, short circuits, and continuity.
 - b. Test the supervisory valves connected to the fire suppression system for a supervisory signal sent to the panel.
 - c. Test all sprinkler waterflow switches. Retard times shall not exceed 90 seconds.

- d. Open and short each SLC circuit and verify a trouble condition occurs.
- e. Open and short each notification appliance circuit and verify a trouble condition occurs.
- f. Ground all circuits and verify a trouble condition occurs.
- g. Verify the installation is in accordance with the approved drawings.
- h. Test audibility of all audible notification appliances and that the output volume is in accordance with NFPA 72.
- i. Test all visual notification appliances for synchronization and proper operation.
- j. Test the operation of every addressable device on the system per manufacturer's recommendations.
- k. Verify the appropriate outputs are activated when each input device is put into an alarm condition.
- l. Verify the appropriate messages are displayed and LED's illuminate on the FACP and remote annunciators, corresponding to each point tested.

4.3 OPERATOR INSTRUCTION:

- A. The manufacturer-trained representative shall instruct and demonstrate to the building owner the operation of all system components. An operator's manual shall be provided and kept with the FACP for future reference. A drawing or list shall be provided to the building owner detailing the device locations, addresses, and programming of each system device. If requested, the installation contractor shall provide a typewritten sequence of operations.

4.4 SYSTEM DOCUMENTATION:

- A. A digital and hard copy of system documentation including but not limited to device specification sheets, operator manuals, and the FACP program must be kept at the FACP in a document box that includes a built-in USB drive.
- B. A copy of the as-built drawings must be kept at the FACP in a document box designed to hold rolled full-size drawings.

H. PRICE QUOTES

Price quotes shall remain firm during Solicitation evaluation and for an additional 120 days after recommendation for award. **Price proposed must reflect total cost of labor and materials required to complete this project.** Any costs not included in the Solicitation response cannot be charged to the District.

I. EQUIVALENT OR APPROVED EQUAL

Whenever a product is defined by describing a proprietary product, or by using the name/model of a manufacturer or vendor, the term "or other units considered to be equivalent", if not inserted, shall be implied. The specific product described shall be understood as indicating the type, function, and minimum standard of design, efficiency, and quality desired and shall not be construed in such a manner as to exclude products of comparable quality, design, and efficiency.

The references to brand names and/or numbers are intended to be descriptive, and not restrictive, unless otherwise specified. If the specific product cannot be supplied, equivalent items meeting the standards of quality specified shall be considered. The determination of equivalent or approved equal is at the sole discretion of the District.

J. CONTRACT TERM

This is a one-time engagement for this project.

K. SELECTION AND EVALUATION PROCESS

Selection Process

The Solicitation Contact shall designate an evaluation committee (“Evaluation Committee”) which will be composed of employees from the District. The District reserves the right to add, delete or substitute members of the Evaluation Committee as it deems necessary. The Evaluation Committee will narrow the field of submitted Solicitation responses to those which best meet the requirements of this Solicitation and which best meet the complete needs of the District. Each such Solicitation Response will then be evaluated according to the criteria set forth herein.

Evaluation Criteria Specific to This Solicitation

The Evaluation Committee will conduct a comprehensive, fair, and impartial evaluation of all proposals received in response to this Solicitation. The evaluation of Solicitation Responses will involve scoring each Solicitation Response in the areas listed and set forth below in Section I (Evaluation Factors). The District’s evaluation of the Solicitation Responses will be based upon each Respondent’s response to the evaluation factors stated in this Solicitation. Any Respondent’s failure to provide complete and full responses to the requested information may lead to disqualification of such Solicitation Response.

L. EVALUATION FACTORS

In determining how to award a contract or contracts in conjunction with the Solicitation, the District may consider the following:

1. Price – Best Value
2. The reputation of the Respondent and of the Respondent’s goods and/or services.
3. The extent to which the goods and/or services meet the District’s needs.
4. Quality of Respondent’s goods and/or services.
5. Diversity Enterprise Participation – the utilization of minority, woman, and veteran-owned businesses.

M. SOLICITATION RESPONSE CONTENT

The overall Solicitation Response should not exceed 50 pages total, excluding exhibits.

Tab 1. Executive Summary

Provide a synopsis of the highlights of the proposal and overall benefits of the proposal to the District. This synopsis should not exceed two pages in length and should be easily understood.

Tab 2. Qualifications of the Company

- 1) Firm Name
- 2) Number of Years in Business
- 3) Principal Office Location
- 4) Location of Office Performing the Work
- 5) State Licensure

Tab 3. Project Approach

Address how you will install the new system while maintaining full functionality of the current system.

Tab 4. How the Proposed Solution Meets the District’s Needs

Provide specification sheets for each product bid. Include service and warranty information.

Tab 5. Pricing

Provide pricing for the entire installation scope of work.

Tab 6. Diversity Enterprise Participation

Provide a discussion on how the Respondent intends to meet the District's goal of 25% MWVBE participation for the scope/specifications of this Solicitation. Discuss any MWVBE management partners the Respondent plans to team with to provide the scope/specifications. (Maximum 1 page)

The District strongly encourages the utilization of minority, woman, and veteran-owned businesses.

- A. Submit certificate if Respondent is a certified MWVBE (**do not submit an expired certificate**).
- B. Communication Outreach – Attach the written notification of the subcontracting opportunity and list of three agencies and /or organizations notified regarding the interest in MWVBE participation in this contract; and
- C. Plan of Action – List the subcontractors selected for participation, their certification, and approximate dollar value of the work to be subcontracted and the expected percentage of the total contract amount.

Tab 7. Required Forms

- a. Exhibit B: Signature Form
- b. Exhibit D: Vendor Certification Form
- c. Exhibit E: Conflict of Interest Questionnaire
- d. Exhibit F: Vendor Proposed Revisions (include an **editable unlocked/unsecured redline** in track changes if proposing changes to Exhibit C, Contract Terms)
- e. Exhibit G: JPS Supplier Diversity: Good Faith Form

N. EVALUATION CRITERIA SCORE SHEET

EVALUATION CRITERIA	Max Points	Vendor Score
<p>1. Price – Best Value Pricing will be scored according to the pricing formula and must reflect total cost of the installation project.</p> $\frac{\text{Lowest Responsive Price}}{\text{Price of Propser Being Evaluated}} \times \text{Possible Points} = \text{Points Awarded}$	10	
THIS SECTION WILL BE SCORED BY THE EVALUATION COMMITTEE		
2. The extent to which the goods and/or services meet the District’s needs.	35	
3. Quality of Respondent’s goods and/or services.	20	
4. The reputation of the Respondent and the Respondent’s goods and/or services.	20	
THIS SECTION WILL BE SCORED BY DIVERSITY & INCLUSION DEPARTMENT		
<p>5. Minority, Woman, and Veteran-Owned Business Enterprise Participation. This is worth 15 points. If the Respondent is a Certified MWVBE, skip B and C; if not, complete B and C. The breakdown is as follows:</p>		
A. Respondent is a certified MWVBE.	15	
OR		
B. Communication Outreach – Attach the written notification of the subcontracting opportunity and list of three agencies and/or organizations notified regarding the interest in MWVBE participation in this contract; AND	5	
C. Plan of Action – List the subcontractors selected for participation, their certification, and approximate dollar value of the work to be subcontracted and the expected percentage of the total contract amount.	10	
MAXIMUM TOTAL POSSIBLE POINTS	100	
<p>Company Name: _____</p> <p>Evaluator ID: _____</p>		
<p>RFP #22-0527 FIRE ALARM SYSTEM INSTALLATION – PATIENT CARE PAVILION</p>		

Exhibit A
Price Sheet
RFP #22-0527
FIRE ALARM SYSTEM INSTALLATION –
PATIENT CARE PAVILION

[insert a spreadsheet or attach as a separate document]

Exhibit B

Signature Form

Respondent shall signify Respondent's acceptance of and compliance with the requirements, terms, and conditions of this **RFP #22-0527 FIRE ALARM SYSTEM INSTALLATION – PATIENT CARE PAVILION** by signing in the signature space set forth below.

Respondent warrants that Respondent has examined and is familiar with this Solicitation and its terms and conditions. Respondent warrants that Respondent does not engage in scrutinized business operations in Sudan, Iran or with foreign terrorist organizations, and that Respondent does not appear (nor does any affiliate appear) on any [Texas Comptroller Scrutinized Companies List](#).

Respondent warrants that it has the necessary experience, knowledge, abilities, skills, and resources to satisfactorily finance and complete the products and services in its Solicitation Response.

Respondent certifies that the individual signing this Solicitation Response is authorized to sign such documents on behalf of the Respondent entity and to bind Respondent and is authorized to bind the Respondent in this Solicitation Response.

RESPONDENT AGREES TO DEFEND, INDEMNIFY, AND HOLD HARMLESS THE DISTRICT AND ALL OF ITS OFFICERS, AGENTS AND EMPLOYEES FROM AND AGAINST ALL CLAIMS, ACTIONS, SUITS, DEMANDS, PROCEEDINGS, COSTS, DAMAGES, AND LIABILITIES, ARISING OUT OF CONNECTED WITH, OR RESULTING FROM ANY ACTS OF OMISSIONS OF RESPONDENT OR ANY AGENT, EMPLOYEE, SUBCONTRACTOR, OR SUPPLIER OF RESPONDENT IN THE EXECUTION OR PERFORMANCE OF ANY AGREEMENTS OR OTHER CONTRACTUAL ARRANGEMENTS WHICH MAY RESULT FROM THE SUBMISSION OF THE Solicitation RESPONSE AND/OR THE AWARD OF A CONTRACT THEREON BY THE DISTRICT.

RFP #22-0527	
FIRE ALARM SYSTEM INSTALLATION –	
PATIENT CARE PAVILION	
Respondent (Company) Name: _____	
By: _____	Date: _____
Printed Name: _____	Title: _____
Telephone: _____	Email: _____

Exhibit C

Contract Terms

RFP #22-0527

FIRE ALARM SYSTEM INSTALLATION – PATIENT CARE PAVILION

Respondent: Please provide your proposed contract form for the solution you are proposing to the District. Include all documents the District would be required to sign or accept in order to use the solution (any EULA, software license, etc.). You must submit an editable unlocked/unsecured electronic copy (text file, e.g., doc, docx, rtf, odt, txt) of your proposed contract(s). The District will not consider any contract or other document not provided in an editable unlocked/unsecured format.

[insert]

Exhibit D

Vendor Certification Form

RFP #22-0527
FIRE ALARM SYSTEM INSTALLATION –
PATIENT CARE PAVILION

Instructions:

Vendors doing business with the District are requested to complete this form in its entirety. If you are a Disadvantaged Business Enterprise, the requested information pertains to the owner(s) of the company. This form must be signed and dated by an authorized representative of your company.

Respondent's Name: _____

Years in business under same name: _____ Previous Name: _____

General E-mail Address: _____

Current Address: _____

Sales Rep/Customer Service Name: _____

E-mail Address: _____

Sales Rep/Customer Service Phone#: _____

Fax#: _____

Accounts Receivable Contact Name: _____

Phone # _____ TCHD Account # _____

List your major commodities:

CHECK ALL THAT APPLY WITH RESPECT TO MAJOR COMMODITY:

Supply Equipment Service (List type of service, i.e., temp. agency, surveyor, etc.: _____)

Consultant Distributor Manufacturer Contractor Subcontractor

Approximate dollar volume of business with the District in past twelve (12) months: \$ _____

ETHNICITY OF COMPANY'S AMERICAN OWNERSHIP (PLEASE place an X in the appropriate box:

- ASIAN PACIFIC
- AFRICAN AMERICAN
- CAUCASIAN
- HISPANIC
- NATIVE AMERICAN

OTHER _____
(SPECIFY)

PUBLIC OWN STOCK:

YES NO

MAJORITY OWNER:

MALE FEMALE

INCLUDE THE FOLLOWING:

Copy of certificate(s) (State of Texas, North Central Texas Regional Certification Agency (NCTRCA), Historically Underutilized Businesses (HUB), or any agency confirming your business as being a women/minority-owned or small business enterprise.

Signature: _____ **Title:** _____

Print Name: _____ **Date:** _____

Exhibit E

Conflict of Interest Questionnaire

Chapter 176 to the Texas Local Government Code (“Chapter 176”) contains provisions mandating the public disclosure of certain information concerning persons doing business or seeking to do business with the District (“Disclosure Information”). The Disclosure Information relates to affiliations, and business and financial relationships such persons may have with members of the District’s governing body, its officers and certain other high-level District employees. Each Respondent is charged with the responsibility of becoming familiar with the requirements of Chapter 176 and for complying with the applicable provisions thereof.

Each Respondent shall complete the Conflict of Interest Questionnaire set forth below and shall return the completed Conflict of Interest Questionnaire with its Response. A complete copy of Chapter 176 of the Local Government Code may be found at: <https://statutes.capitol.texas.gov/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on: (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity; (B) a transaction conducted at a price and subject to terms available to the public; or (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B): (a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if: (2) the vendor: (A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that (i) a contract between the local governmental entity and vendor has been executed; or (ii) the local governmental entity is considering entering into a contract with the vendor; or (B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that: (i) a contract between the local governmental entity and vendor has been executed; or (ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and: (1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A); (2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or (3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of: (1) the date that the vendor: (A) begins discussions or negotiations to enter into a contract with the local governmental entity; or (B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or (2) the date the vendor becomes aware: (A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a); (B) that the vendor has given one or more gifts described by Subsection (a); or (C) of a family relationship with a local government officer.

RFP #22-0527 FIRE ALARM SYSTEM INSTALLATION – PATIENT CARE PAVILION

CONFLICT OF INTEREST QUESTIONNAIRE		FORM CIQ
For vendor doing business with local governmental entity		
<p>This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.</p> <p>This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).</p> <p>By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. <i>See</i> Section 176.006(a-1), Local Government Code.</p> <p>A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.</p>	OFFICE USE ONLY <hr/> Date Received	
1 Name of vendor who has a business relationship with local governmental entity. 		
2 <input type="checkbox"/> Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)		
3 Name of local government officer about whom the information is being disclosed. <div style="text-align: center; margin-top: 20px;"> <hr style="width: 50%; margin: 0 auto;"/> Name of Officer </div>		
4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.		
<p>A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?</p> <p style="text-align: center;"><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?</p> <p style="text-align: center;"><input type="checkbox"/> Yes <input type="checkbox"/> No</p>		
5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.		
6 <input type="checkbox"/> Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).		
7 <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 20px;"> <div style="width: 60%; border-bottom: 1px solid black; text-align: center;"> <div style="background-color: #e0e0ff; width: 100%; height: 40px; margin-bottom: 5px;"></div> Signature of vendor doing business with the governmental entity </div> <div style="width: 30%; border-bottom: 1px solid black; text-align: center;"> Date </div> </div>		

Exhibit F
Vendor's Proposed Revisions
RFP #22-0527
FIRE ALARM SYSTEM INSTALLATION –
PATIENT CARE PAVILION

In submitting a response to this Solicitation, the Respondent agrees to accept the terms and conditions set forth in this Solicitation or incorporated herein by reference. **The successful Respondent will be expected to enter into a contract which contains substantially the same terms and conditions as are included in Exhibit C to this Solicitation.**

If you are proposing any revisions to Exhibit C, the Contract Terms, you **MUST** indicate this below and **provide a redline of your proposed revisions**. The District will only consider those exceptions, additions, deletions or revisions as are set forth by Respondent specifically in response to this Exhibit F. The District may accept or reject your proposed revisions at its sole discretion. No proposed revisions will become effective unless accepted by the District and agreed to in writing and signed by both parties.

The District considers the Respondent to agree to all terms and conditions of the Contract Terms (including Exhibits), unless otherwise indicated herein. Absence of a redline will constitute agreement, and there will be no further negotiations regarding the same. **Respondents submitting redlines must provide an editable unlocked/unsecured version of the redline with their Solicitation Response (preferably in track changes).**

Please note: The District will not agree to indemnify the vendor, limit the vendor's liability, shorten the statute of limitations for any claim, submit to binding arbitration, waive its right to a jury trial, or waive its existing governmental immunity. **DO NOT include any such provisions in your response, as they will not be accepted.**

Respondent *MUST* check the appropriate response below:

Respondent accepts Contract Terms without exception.

OR

Respondent proposes exceptions/modifications to the Contract Terms.



Signature

Printed Name

Title

Date

EXHIBIT G

JPS Supplier Diversity: Good Faith Form

Solicitation # and Name:	RFP #22-0527 FIRE ALARM SYSTEM INSTALLATION – PATIENT CARE PAVILION
Prime Vendor Name:	
Prime Vendor address:	
Prime Vendor UCM ID:	
Prime Vendor MWVBE Contact Name, Phone and Email:	

1. Is the prime vendor a certified Minority, Woman, or Veteran-owned business enterprise (MWVBE)?
- If yes, please attach your current certification or letter.
- No.

2. **List all participating MWVBE-certified subcontractors and vendors that you commit to use for this contract.** All Respondents, including MWVBE-certified Respondents, are strongly encouraged to subcontract portions of the project to MWVBE-certified subcontractors. Please attach a current certificate or letter for each certified MWVBE subcontractor or vendor. If you are awarded this contract, you **must** use the subcontractors/vendors listed below unless the Supplier Diversity Office approves a change.
(Insert additional rows as needed.)

MWVBE Subcontractor Company Name	Email / Phone	Work Scope Description	Total Contract Value	MWVBE Subcontract Value	MWVBE % of Total Contract

3. If no MWVBE participation is listed above, have you contacted MWVBEs regarding participation in this opportunity? Certified MWVBE lists are available on the JPS Vendor portal at <https://jpshealth.gob2g.com/> as well as from other sources. *(You must register on the JPS vendor portal to obtain a user name and password that will allow you to search for certified MWVBE businesses. The JPS vendor portal is a directory of businesses interested in doing business with JPS.)*
Ex: Support services to participate under the contract

If you contacted MWVBEs regarding subcontracting for this opportunity, list MWVBE company name(s) and contact information below and attach copies of your correspondence:

MWVBE Subcontractor Company Name	Email / Phone	Work Scope Description	Total Contract Value	MWVBE Subcontract Value	MWVBE % of Total Contract

4. If you are not a MWVBE and do not have a MWVBE subcontractor, please provide a statement regarding steps that your company has taken to demonstrate your commitment to Supplier Diversity: *(Insert additional rows as needed)*

5. Please explain how you plan to identify MWVBE participation on this contract: *(Insert additional rows as needed)*



Name of Vendor (Print)

Vendor Signature

Date

Vendor Phone

**JPS Diversity Administration Reviewer
(Print)**