

MEMORANDUM

To: Meeting Minutes from July 9, 2020 Board of Managers Meeting

From: Suzanne Barnes

Date: July 9, 2020

Re: Tarrant County Hospital District Board of Manager Virtual Meeting July 9, 2020

In accordance with section 418.016 of the Texas Government Code, Governor Abbott has suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location. In accordance with this suspension the Tarrant County Board of Mangers held a virtual meeting on July 9, 2020. The agenda for this meeting was posted in the following locations:

1. Tarrant County Commissioner Court Web Site; and
2. Tarrant County Hospital District Web Site.



KEN PAXTON
ATTORNEY GENERAL OF TEXAS

FOR IMMEDIATE RELEASE

March 16, 2020

www.texasattorneygeneral.gov

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Kayleigh Date:

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**Governor's Office Clears Path for Governmental Bodies to Meet Telephonically or by
Videoconference During Coronavirus Disaster**

AUSTIN - Governor Abbott's office today approved a request by the Office of the Attorney General to temporarily suspend a limited number of open meeting laws in response to the Coronavirus (COVID-19) disaster. This action will allow governmental bodies to conduct meetings by telephone or video conference to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19).

Importantly, however, this action does not suspend requirements that governmental bodies conduct meetings in a transparent and accessible manner. Specifically, governmental bodies are still be required to do the following:

- provide online written notice containing a public toll-free dial-in number or a free-of-charge videoconference link, as well as an electronic copy of any agenda packet, before conducting telephonic or video conference meetings;
- provide the public with access and a means to participate in those meetings, preferably through two-way audio or video connections; and
- provide the public with access to a recording of those meetings.

Please [click here](#) for a complete list of the open meeting provisions that have been temporarily suspended. State agencies and local governmental bodies may contact the Office of the Attorney General with question about the suspension order by telephone at (888) 672-6787 or via email at TOMA@oag.texas.gov. Officials with questions about teleconference and videoconference capabilities offered by the Texas Department of Information Resources should visit dir.texas.gov or call [\(512\) 475-4700](tel:(512)475-4700).

For information on the spread or treatment of Coronavirus (COVID-19), please visit the [Texas Department of State Health Services](#).

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GOVERNOR GREG ABBOTT

For Immediate Distribution | March 16, 2020 | (512) 463-1826

I. GOVERNOR ABBOTT ALLOWS VIRTUAL AND TELEPHONIC OPEN MEETINGS TO MAINTAIN GOVERNMENT TRANSPARENCY

Ensures continued government operation while preserving transparency

AUSTIN - Governor Greg Abbott today acted to maintain government transparency and continued government operations while reducing face-to-face contact for government open meetings. As Texas works to mitigate the spread of COVID-19, the Governor granted the Office of the Attorney General's request for suspension of certain open-meeting statutes. This temporary suspension will allow for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in-person meetings that assemble large groups of people.

"Even as the State of Texas takes precautionary measures to contain the spread of COVID-19, we also have a responsibility to maintain government transparency," said Governor Abbott. "With today's action, Texas is reducing non-essential in-person contact for a limited period, while ensuring that state and local government entities continue to work to fulfill necessary functions and with full transparency for the people of Texas. I urge state and local officials to do their part to mitigate the spread of COVID-19 by avoiding meetings that bring people into large group settings."

In accordance with section 418.016 of the Texas Government Code, Governor Abbott has suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location. This temporary suspension will leave important open-meeting protections in place:

- Members of the public will be entitled to participate and address the governmental body during any telephonic or videoconference meeting.
- To hold a telephonic or videoconference meeting, a governmental body must post a written notice that gives the public a way to participate remotely, such as a toll-free dial-in number, and that includes an electronic copy of any agenda packet that officials will consider at the meeting.
- A governmental body must provide the public with access to a recording of any telephonic or videoconference meeting.

State and local officials who have questions about open-meeting requirements after this suspension should submit them to the Office of the Attorney General via e-mail at TOMA@oag.texas.gov, or by leaving a message at (888) 672-6787. Officials with questions about teleconference and videoconference capabilities offered by the Texas Department of Information Resources should visit dir.texas.gov or call (512) 475-4700. Officials who hold videoconference meetings are encouraged to provide for participation via telephone for

members of the public without videoconferencing capability. If officials are not holding a telephonic or videoconference meeting, all open-meeting requirements apply.

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**TARRANT COUNTY HOSPITAL DISTRICT (TCHD)
d/b/a JPS HEALTH NETWORK**

**EMERGENCY PROCEDURES PURSUANT TO
GOVERNOR GREG ABBOTT'S AND
ATTORNEY GENERAL KEN PAXTON'S
TEMPORARY MEETING SUSPENSION GUIDELINES
THIS MEETING IS AVAILABLE FOR VIEWING VIA
NORMAL JPS HEALTH NETWORK YOUTUBE CHANNEL**

WEBEX-TCHD - Board of Managers Meeting

Thursday, July 9, 2020

Meeting Minutes

The Tarrant County Hospital District ("District") Board of Managers met Thursday, July 9, 2020, via WebEx with the following members present:

Charles Webber, M.D., Board Chair
Dorothy DeBose, Board Vice Chair
Roger Fisher, Board Secretary
Charlie Powell, Board Immediate Past Chair
Amanda Arizola
Rev. Ralph Emerson
D.T. Nguyen
Steve Montgomery
Trent Petty
Steven Simmons, D.O.
Zim Zimmerman

Board Members Absent:

Others Attending:

Robert Earley, President, Chief Executive Officer
Karen Duncan, M.D., Executive Vice President, Chief Operating Officer
Sharon Clark, Senior Executive Vice President, Chief Financial Officer
Michael Hochberg, M.D., Chief Clinical Officer, President and Chief Medical Officer of Acclaim Physicians
David Mendenhall, Vice President, Chief Technology Officer
Robert Browder, Vice President, Legal Services
Cheryl Hurd, M.D., President Medical Staff
Michelle Haynes, Director of Enrollment and Eligibility
Neal Adams, General Counsel
Suzanne Barnes, Recording Secretary

- I. **CALL TO ORDER** – Dr. Webber called to order at 1:01 pm
- II. **OPENING PRAYER & PLEDGE** – LeeAnn Franklin gave the Invocation
- III. **CITIZENS WISHING TO ADDRESS THE BOARD**

Summary: No citizens addressed the board

IV. APPROVAL OF MINUTES

A. Board of Managers, June 11, 2020

Action: Mr. Powell motioned to approve the June 11, 2020 minutes, seconded by Mr. Zimmerman motion passed unanimously.

V. BOARD CHAIR REPORT AND ACTION – C. Webber

- Thanked Angie Morgan and Trent Petty for the work on the Strategic Planning
- Ad-Hoc Committee for Legal Counsel
- PSI90 Report update – Dr. Stephenson
- COVID – 19 update – Dr. Hochberg

VI. CEO REPORT – Robert Earley

- COVID-19 patient update
- JPS Ranked #1 Nationwide/Washington Monthly & Lown Institute

VII. REPORT FROM MEDICAL EXECUTIVE STAFF COMMITTEE REQUIRING DISCUSSION(S), UPDATE(S), DELIBERATION(S), ACTION(S) AND/OR APPROVAL – C. Hurd

A. Approval of Addition of Fasciotomy to the Core Procedures of the Vascular Surgery Clinical Privileges

Action: Mr. Petty motioned to approve the Addition of Fasciotomy to the Core Procedures of the Vascular Surgery Clinical Privileges seconded by Mr. Montgomery, motion passed unanimously.

B. Approval of Critical Care Medicine Delineation of Privileges Form

Action: Dr. Simmons motioned to approve the Critical Care Medicine Delineation of Privileges Form, seconded by Rev. Emerson, motion passed unanimously.

VIII. DEPARTEMENT UPDATE

A. Connections

Summary: Mr. Earley presented the Connection update:

- Cost to us/and our taxpayers
- Define total cost of care
- Stratify Risk
- Reduce episodic care and move to prevention
- Budget ramifications – different clinic structure, more case workers and home intervention
- Determine utilization of testing, prescriptions, and ED visits by zip code and provider
- Overlay data with heat maps to better determine medical needs and utilization trends
- Save money to allow for expansion of services to those currently not in JPS system

Dr. Hochberg gave an overview on:

- Physician collaboration
- Clean source of data
- Education is critical and vital
- Accountability clear and concise
- Relationships/Outreach
- DSRIP Update
- Acclaim Update

Ms. Haynes, Director of Eligibility and Enrollment gave an overview on:

- Focus groups with our community
 - Is our program working?
 - Is our application easy, hard and is it clear?
 - Do we ask for too many documents?
 - Is our enrollment period too long or too short?
 - Do we need to focus on our technology on how to apply?
 - How often are they using their benefits?
 - Are there barriers why they are not coming in?
 - Why are the patients dropping out of the program?

IX. COMMITTEE REPORTS AND ACTION

A. Finance Committee/or Action – S. Montgomery, Chair

Thursday, June 25, 2020

1. Financial Summary Report – S. Clark

Action: Mr. Montgomery motioned to accept the Financial Summary Report, seconded by Ms. DeBose, motion passed unanimously.

B. Governance Committee/or Action – R. Fisher, Chair

Thursday, June 25, 2020

X. OTHER MATTERS REQUIRING BOARD DISCUSSION(S), UPDATE(S), DELIBERATION(S), ACTION(S) AND/OR APPROVAL

A. Consider Approval of the Board Standard Operating Procedure – R. Fisher

Action: Mr. Fisher motioned to approve the Board Standard Operating Procedure, seconded by Mr. Zimmerman, motion passed unanimously.

XI. CONSENT AGENDA: ALL CONSENT AGENDA ITEMS WERE DISCUSSED IN BOARD COMMITTEE MEETINGS AND MAY REQUIRE LITTLE OR NO DELIBERATION BY THE BOARD OF MANAGERS, BUT REQUIRE BOARD APPROVAL. – REV. EMERSON AND ZIM ALL IN FAVOR

Action: Rev. Emerson motioned to approve the Consent Agenda, seconded by Mr. Zimmerman, motion passed unanimously.

A. Consider Approval of May 2020 Unaudited Finance Report – S. Clark

B. Consider Approval of Professional Services Agreement between Spivey Health Policy and Tarrant County Hospital District d/b/a JPS Health Network (816684) – S. Clark

- C. Consider Approval of Purchase Agreement between Roche Diagnostics Corporation and Tarrant County Hospital District d/b/a JPS Health Network (713445) – S. Clark
- D. Consider Approval of Policy PRV 200 Employee Access of Personal Medical Records – R. Skillens

XII. RATIFICATION OF EMERGENT MATTERS APPROVED BY OFFICERS OF THE BOARD OF MANAGERS

A. Approved by Officers of the Board of Managers on June 17, 2020:

- 1. GE Monitors JPS Surgery Center Arlington – Addendum to Quotation/Quotation/Terms of Sale:

The Addendum to Quotation/Quotation #PR4-C139944 (Version 8, dated May 29, 2020) Contract and Terms of Sale between the Tarrant County Hospital District d/b/a JPS Health Network and GE Medical Systems Information Technologies, a GE Healthcare Business, UCM# 830423, for the following reasons:

In response to the CoVid 19 Pandemic, JPS had to rapidly open additional care spaces to safely care for patients needing admission for CoVid 19. New care spaces included 30 additional intensive care beds in the Admissions Hold Unit and an additional 36 telemetry beds on Pavilion 4. The JPS Surgical Center at Arlington (JSCA) was closed due to the Governor’s mandates and PPE conservation requirements. Cardiac monitors were removed from the closed JSCA Surgical Center to equip and build out additional bed capacity for the hospital. JPS will continue to need the new spaces as our hospitalizations continue to increase. Now that restrictions on elective procedures have been removed, emergency approval of this order of monitors will allow JSCA to be reopened and for much needed elective surgeries to be scheduled and performed for a total cost of \$546,664.

Action: Mr. Nguyen motioned and Ms. Ariozola seconded the motion to ratify the Board of Managers Officers’ approval of the Addendum to Quotation/Quotation #PR4-C139944 (Version 8, dated May 29, 2020) Contract and Terms of Sale between the Tarrant County Hospital District d/b/a JPS Health Network and GE Medical Systems Information Technologies, a GE Healthcare Business, UCM# 830423. Motioned passed unanimously.

B. Approved by Officers of the Board of Managers on July 1, 2020

- 1. Baluster Group, LLC Purchase Order:

As provided in Chapter 2254 of the Texas Government Code and other Texas Purchasing Laws and Section VIII of JPS Purchasing Procedure LDF 7201, the Board of Managers may, in its discretion, grant any of following exemptions (each being an “Exemption”) for Purchases otherwise required to be submitted to Competitive Bidding: (i) Goods and services to preserve the property of JPS, (ii) Goods and services necessary to preserve or protect the public health or safety of the residents residing within JPS, and/or (iii) Goods and services necessary because of unforeseen damage to JPS property.

Sharon Clark, Senior Executive Vice President, Chief Financial Officer, has informed us that in response to planning around the surge of critical inpatients that may occur with COVID-19, that JPS is seeking approval for a Purchase Order with Baluster to procure gowns. The gowns will assist in protecting both our patients and staff from possible exposure to COVID-19 within the general, clinical, and medical/surgical areas. Our traditional suppliers have not been able to deliver these critical supply items on a regular and timely basis due to shortages caused by the pandemic, and utilization of gowns has increased as COVID-19 patients have increased. The total cost of this purchase order is \$134,400.

Action: Mr. Powell motioned and Mr. Zimmerman seconded the motion to ratify the Board of Managers Officers' approval of the Baluster Group, LLC Purchase Order to procure gowns; and the Exemption - As provided in Chapter 2254 of the Texas Government Code and other Texas Purchasing Laws and Section VIII of JPS Purchasing Procedure LDF 7201, the Board of Managers may, in its discretion, grant any of following exemptions (each being an "Exemption") for Purchases otherwise required to be submitted to Competitive Bidding: (i) Goods and services to preserve the property of JPS, (ii) Goods and services necessary to preserve or protect the public health or safety of the residents residing within JPS, and/or (iii) Goods and services necessary because of unforeseen damage to JPS property. Motioned passed unanimously.

2. Interlocal Agreement with the City of Fort Worth for Prescription Copay Assistance UCM# 833303, for the following reasons:

Dr. Duncan has informed us that we are seeking approval to expedite the contract for the City of Fort Worth Assistance Program. This program is a COVID response grant that provides prescription copay assistance and has been requested by the City of Fort Worth to be implemented urgently. In addition to providing additional revenue for the District, at no cost to the District, this program will help ensure that the residents of Fort Worth receive their essential medications in the midst of financial hardship due to the COVID pandemic.

Action: Ms. Arizola motioned and Rev. Emerson seconded the motion to ratify the Board of Managers Officers' approval of the Interlocal Agreement with the City of Fort Worth for Prescription Copay Assistance Motioned passed unanimously.

XIII. REPORT OF LEGAL COUNSEL AND/OR LEGAL MATTERS REQUIRING DISCUSSION(S), UPDATE(S), DELIBERATION(S), ACTION(S) AND/OR APPROVAL – N. ADAMS

- A. Report of Contracts Negotiated on behalf of Tarrant County Hospital District d/b/a JPS Health Network that are under \$500,000 for the previous month. – N. Adams

Summary: Mr. Adams reported 37 contracts were under \$500,000.

XIV. RECONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE FOR THE FOLLOWING:

The Board took a brief break at 3:16pm and reconvened in Executive Session at 3:24pm

XV. RECONVENE IN OPEN SESSION FOR DELIBERATION(S) AND/OR ACTION(S) DEEMED NECESSARY REGARDING ANY MATTER LISTED ON THE CLOSED SESSION AGENDA, PARAGRAPHS XI. A., B., C., D. AND E.

The Board reconvene in Open session at 3:34pm

A. Summary: Consider Approval of Privileges/Appointments and Reappointments to the Medical Staff as presented – Dr. Hurd

Action: Dr. Simmons motioned to approve the Privileges/Appointments and Reappointments to the Medical Staff as presented, seconded by Mr. Zimmerman, motion passed unanimously.

XVI. ADJOURN – 3:34PM

Charles E. Webber, MD 15 Aug 2020

Charles Webber, MD – Board Chair

Date