

# MEMORANDUM

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To: Meeting Minutes from September 3, 2020 Planning Board of Managers Committee Meeting

From: Anggelha Rodriguez

Date: October 13, 2020

Re: Tarrant County Hospital District Board of Manager Virtual Meeting September 3, 2020

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In accordance with section 418.016 of the Texas Government Code, Governor Abbott has suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location. In accordance with this suspension the Tarrant County Planning Board of Mangers held a virtual meeting on September 3<sup>rd</sup>, 2020. The agenda for this meeting was posted in the following locations:

1. Tarrant County Commissioner Court Web Site; and
2. Tarrant County Hospital District Web Site.



**KEN PAXTON**  
ATTORNEY GENERAL OF TEXAS

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**FOR IMMEDIATE RELEASE**

March 16, 2020

[www.texasattorneygeneral.gov](http://www.texasattorneygeneral.gov)

**PRESS OFFICE: (512) 463-2050**

Kayleigh Date:

[Communications@oag.texas.gov](mailto:Communications@oag.texas.gov)

**Governor's Office Clears Path for Governmental Bodies to Meet Telephonically or by  
Videoconference During Coronavirus Disaster**

AUSTIN - Governor Abbott's office today approved a request by the Office of the Attorney General to temporarily suspend a limited number of open meeting laws in response to the Coronavirus (COVID-19) disaster. This action will allow governmental bodies to conduct meetings by telephone or video conference to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19).

Importantly, however, this action does not suspend requirements that governmental bodies conduct meetings in a transparent and accessible manner. Specifically, governmental bodies are still be required to do the following:

- provide online written notice containing a public toll-free dial-in number or a free-of-charge videoconference link, as well as an electronic copy of any agenda packet, before conducting telephonic or video conference meetings;
- provide the public with access and a means to participate in those meetings, preferably through two-way audio or video connections; and
- provide the public with access to a recording of those meetings.

Please [click here](#) for a complete list of the open meeting provisions that have been temporarily suspended. State agencies and local governmental bodies may contact the Office of the Attorney General with question about the suspension order by telephone at (888) 672-6787 or via email at [TOMA@oag.texas.gov](mailto:TOMA@oag.texas.gov). Officials with questions about teleconference and

videoconference capabilities offered by the Texas Department of Information Resources should visit [dir.texas.gov](http://dir.texas.gov) or call [\(512\) 475-4700](tel:5124754700).

For information on the spread or treatment of Coronavirus (COVID-19), please visit the [Texas Department of State Health Services](#).

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## GOVERNOR GREG ABBOTT

**For Immediate Distribution** | March 16, 2020 | (512) 463-1826

### **GOVERNOR ABBOTT ALLOWS VIRTUAL AND TELEPHONIC OPEN MEETINGS TO MAINTAIN GOVERNMENT TRANSPARENCY**

*Ensures continued government operation while preserving transparency*

AUSTIN - Governor Greg Abbott today acted to maintain government transparency and continued government operations while reducing face-to-face contact for government open meetings. As Texas works to mitigate the spread of COVID-19, the Governor granted the Office of the Attorney General's request for suspension of certain open-meeting statutes. This temporary suspension will allow for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in-person meetings that assemble large groups of people.

"Even as the State of Texas takes precautionary measures to contain the spread of COVID-19, we also have a responsibility to maintain government transparency," said Governor Abbott. "With today's action, Texas is reducing non-essential in-person contact for a limited period, while ensuring that state and local government entities continue to work to fulfill necessary functions and with full transparency for the people of Texas. I urge state and local officials to do their part to mitigate the spread of COVID-19 by avoiding meetings that bring people into large group settings."

In accordance with section 418.016 of the Texas Government Code, Governor Abbott has suspended various provisions that require government officials and members of the public to be physically present at a specified meeting location. This temporary suspension will leave important open-meeting protections in place:

- Members of the public will be entitled to participate and address the governmental body during any telephonic or videoconference meeting.
- To hold a telephonic or videoconference meeting, a governmental body must post a written notice that gives the public a way to participate remotely, such as a toll-free dial-in number, and that includes an electronic copy of any agenda packet that officials will consider at the meeting.
- A governmental body must provide the public with access to a recording of any telephonic or videoconference meeting.

State and local officials who have questions about open-meeting requirements after this suspension should submit them to the Office of the Attorney General via e-mail at [TOMA@oag.texas.gov](mailto:TOMA@oag.texas.gov), or by leaving a message at (888) 672-6787. Officials with questions about teleconference and videoconference capabilities offered by the Texas Department of Information Resources should visit [dir.texas.gov](http://dir.texas.gov) or call (512) 475-4700. Officials who hold videoconference meetings are encouraged to provide for participation via telephone for members of the public without videoconferencing capability. If officials are not holding a telephonic or videoconference meeting, all open-meeting requirements apply.

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**TARRANT COUNTY HOSPITAL DISTRICT (TCHD)  
d/b/a JPS HEALTH NETWORK  
1500. S. MAIN STREET**

**FORT WORTH, TX 76104**

**OUTPATIENT BUILDING, 3<sup>RD</sup> FLOOR AUDITORIUMS**

**EMERGENCY PROCEDURES PURSUANT TO GOVERNOR GREG ABBOTT'S AND ATTORNEY  
GENERAL KEN PAXTON'S TEMPORARY MEETING SUSPENSION GUIDELINES THIS MEETING IS  
AVAILABLE FOR VIEWING VIA NORMAL JPS HEALTH NETWORK YOUTUBE CHANNEL**

**WEBEX-TCHD JOINT BOARD OF MANAGERS AND PLANNING COMMITTEE MEETING**

**3:30 PM Thursday, September 3, 2020**

The Tarrant County Hospital District ("District") Board of Managers Planning Committee met Thursday, September 3, 2020, at JPS Health Network, 1500 S. Main Street, 3<sup>rd</sup> Floor Outpatient Conference Rooms with the following Board members present:

Trent Petty, Committee Chairman  
Amanda Arizola  
Dorothy DeBose, Board Vice Chairman  
Rev. Ralph Emerson  
Roger Fisher, Board Secretary  
Cheryl Hurd, M.D.  
Janet Miles, M.D.  
Steve Montgomery  
Donald Nelms, M.D.  
DT Nguyen  
Charlie Powell, Immediate Past Board Chair  
Charles Webber, M.D., Board Chairman  
Zim Zimmerman

Not In Attendance:

Others Attending: Sharon Clark, Executive Vice President, Chief Financial Officer  
David Mendenhall, Vice President, Chief Technology Officer  
Robert Browder, Vice President, Office of Legal Services  
Lara Burnside, Senior Vice President, Strategy, Chief Patient Experience Officer  
Karen Duncan M.D., Executive Vice President, Community Health Administration  
Adam Lane, Vice President, Chief Facilities Officer Administration  
Robert Browder, Vice President, Office of Legal Services  
Wanda Peebles, Executive Vice President, Chief Nursing Executive  
Neal Adams, General Counsel  
Anggelha Rodriguez, Recording Secretary

- I. **Call To Order** – Mr. Petty called to order at 3:30pm
- II. **Hearing of Citizens** - There were no citizens addressed the committee.
- III. **Matters Requiring Committee Action(S), Deliberation(S) And/Or Approval**
  - A. **Approval of Minutes January 9<sup>th</sup>, 2020** – Zim Zimmerman motioned to approve the January 9, 2020 minutes, seconded by Dorothy Debose, motioned passed unanimously.
  - B. **Capital Plan** – Trent Petty, provided a high level on the capital plan.

Adam Lane, Vice President Chief Management Officer was introduced to the board and begun by talking about the enterprise wide risk management assessment. (ERMA Program)  
RFP's include architectural. Mechanical and plumbing System, RFP will cover all the clinics everything that JPS owns. Fire life and safety, integrity issues – that means from the ground to the top of the roof. This will get us ready for joint commission. We had 4 respondents from fire life and safety some from national firms, 14 from the MEP side, 7 from the building envelope and 14 for the architectural side. Provided a very high overview of the program.

- IV. **Recess and Reconvene in Executive Session Pursuant to Chapter 551, Texas Government Code for the Following:**  
The Board did not recess in Executive Session.
- V. **Reconvene in Open Session as the Board of Managers and the Committee for Deliberation(s) and/or Action(s) deemed necessary regarding any matter listed on the Closed Session Agenda, Paragraphs IV. A and B.**
- IX. **Adjourn:** There being no further business, the meeting was adjourned at 3:55 p.m.



Trent Petty, Chair

12/14/20

Date