

Volunteer Reference Letter



A volunteer applicant has selected you as their personal reference. Please fill out the information below to the best of your ability and send it directly back to us (not the applicant) by emailing it to summerapps@jpshealth.org.

All new applicants are required to provide two reference letters to be eligible for interviewing. We may contact you regarding the information provided in this letter. Thank you for your cooperation.

Applicant Name _____ Reference Name _____

Reference Email _____ Reference Phone Number _____

Number of years you have known applicant _____ In what capacity? _____

Ability to	Excellent	Good	Average	Fair	Poor	Not Observed
Be prompt						
Work as part of a team						
Work independently						
Handle stressful situations						
Communicate effectively						
Pay attention to detail						
Perform tasks effectively						
Follow instructions, rules and procedures						
Get along with others – adults and peers						
Interact with and respect those with different backgrounds or beliefs than their own						
Accept criticism						
Resist peer pressure						
Show emotional maturity						
Exhibit compassion						

Additional comments

I **do** **do not** recommend this applicant as a volunteer for JPS Health Network.

I **am** **am not** a member of the applicant's **immediate** family.

Reference Name _____ Date _____